

# Blackbutt Reserve weddings

## Frequently Asked Questions

### **Is alcohol allowed on site at Blackbutt Reserve?**

Responsible alcohol consumption is allowed at Blackbutt Reserve.

### **Can I take wedding photos at Blackbutt Reserve?**

Yes, Blackbutt Reserve offers many scenic areas for photography.

### **Is there a time limit for wedding ceremonies and receptions?**

Blackbutt Reserve is open 7am – 7pm daily. On application, the event licence will allow your wedding to take place outside of these hours.

### **Is there access to electricity?**

There is direct access to electricity at all shelters at Richley Reserve except for the Pond and Watson shelters. Wedding location C at Richley Reserve has opportunities for direct electricity access as well.

### **Is there vehicle access direct to site?**

Most areas within Blackbutt Reserve do have vehicular access direct to site. There is a gate opening fee, please see fees and charges on our website.

Go to [www.newcastle.nsw.gov.au/Blackbutt-Reserve/Plan-your-visit/Parties-Events/Weddings](http://www.newcastle.nsw.gov.au/Blackbutt-Reserve/Plan-your-visit/Parties-Events/Weddings)

### **Can I engage external suppliers (professional caterers, marquee suppliers)?**

Yes you can. You will need to supply a copy of the company's Public Liability Insurance as per Council policy.

Public Liability is required if you are hosting a major event or using professional caterers or amusement devices. Please provide a Certificate of Currency from any organisation's insurers who certify at least \$20 million public liability coverage for this event and have noted 'Newcastle City Council' as an interested party on the certificate. This insurance policy also contains a cross liability clause.

### **When is payment due?**

Full payment is due at time of booking.

### **How will people know the site has been booked?**

Once payment has been received, you are issued with a licence which includes conditions of use and booking details. This is your proof of payment and booking. Shelters will be roped off with tag line and signs.

### **Do wedding guests have to pay the Park Conservation Fee (car park fee)?**

Yes. If you would like to prepay tickets for your guests on the day, please contact the office to arrange. Otherwise please see fees and charges on our website.

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To enquire or book your wedding with Blackbutt Reserve,  
contact (02) 4904 3344 or [blackbuttadmin@ncc.nsw.gov.au](mailto:blackbuttadmin@ncc.nsw.gov.au)  
**For more information visit [www.newcastle.nsw.gov.au](http://www.newcastle.nsw.gov.au)**

