

Request to amend the Newcastle LEP 2012

1. What is proposed to be amended?

Description of proposed amendment _____

2. Pre lodgement meeting?

Has a pre lodgement meeting been held with Council's Urban Planning Staff? _____
Name of Officer: _____ Date: _____

3. Information to be included with the request?

- Completed request form
- 2 hard copies of the draft planning proposal prepared in accordance with Department of Planning and Infrastructure's "A guide to preparing planning proposals" (further copies may be requested)
- 1 electronic copy of the above draft planning proposal
- An invoice for Stage A will be prepared once all the information has been received

4. Location and title description of the property associated with the proposed amendment

Unit No _____ House No _____ Street _____
Suburb _____ Postcode _____
Lot(s) _____ Section _____ Deposited plan(s) _____
Strata plan _____ Other _____

Attach additional sheet if multiple properties are included.

5. Applicant details (if different to owner) We will invoice the applicant unless advised otherwise

Mr Mrs Miss Ms Other _____
Surname (or company) _____
First name (or ACN) _____
Postal address _____ Postcode _____
Phone _____ Mobile Phone _____
Fax _____ Email _____
Only if a company:
Contact person _____ Reference no. _____

6. Is a political donations and gifts disclosure statement required? (Sect 147 (4) of the EP&A Act)

- Yes (if yes, statement must be attached) Not relevant

For more information on reportable Political Donations and Gifts Disclosures and whether you are required to make a disclosure, please see Council's **Political Donations and Gifts Disclosures Statement** on Council's website www.newcastle.nsw.gov.au or contact the Customer Enquiry Centre.

7. Applicant's declaration

I declare that all the information given in this request is true and correct. I also understand that, if incomplete, the request may be delayed or not supported. I understand that payment of fees may not result in the desired outcome. I understand that timeframes cannot be guaranteed and may vary.

Signature _____ Date _____

8. Who owns the land and Owner's consent?

As the owner of the land to which this application relates, I/we consent to this application. I give consent for authorised Council officers to enter the land to carry out inspections. *(Please advise if any precautions need to be undertaken.)*

Give the name of every owner. *Attach a list if space insufficient.*

Name _____ Phone _____

Address _____ Postcode _____

Address of Property Owned: _____

Signature _____ Date _____ Capacity * _____

Name _____ Phone _____

Address _____ Postcode _____

Address of Property Owned: _____

Signature _____ Date _____ Capacity * _____

* If signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg. power of attorney, executor, trustee, company director).

Protecting your privacy

Purpose of collection	To enable council as the planning authority to assess your request.
Intended recipients	Council Staff and any other relevant government agency that may be required to assess the proposal.
Supply	The information is required by legislation.
Consequence of Non-provision	Your request may not be accepted nor processed for lack of information.
Storage and security	The City of Newcastle, 282 King Street, Newcastle 2300 will store details of the request in a register. Individuals can access the details of the request under the <i>Government Information (Public Access) Act 2009</i> .
Access	Your information can be checked for accuracy by calling (02) 4974 2000.

How to lodge your application

Address the application to:

The General Manager
City of Newcastle

Mail

PO Box 489
Newcastle 2300

Courier or personal delivery

Ground Floor
282 King Street, Newcastle

Contact details

Phone: (02) 4974 2000
Fax: (02) 4974 2222
Email: mail@ncc.nsw.gov.au
Web: www.newcastle.nsw.gov.au

We are open for business from 8.30am to 5.00pm, Mondays to Fridays, Note: payments accepted between 8.30am and 4.30pm.

Fees

Fees to amend LEP requests are nominated in Council's management plan. Applicant will be invoiced for fees at relevant stages. For the current fees please contact Council's Urban Planning Staff on 4974 2881.

Acknowledgement

We will acknowledge that we have received your request, by letter and an invoice issued.