

Reporting Fraud and Corruption



You are under no obligation to provide your name when giving us information. However, providing your name and a contact number allows us to ask you for more information later if necessary. This may become critical in carrying out proper investigations into the matter raised by you.

Details		
Salutation:	First Name:	Last Name:
Address Line 1:		
Address Line 2:		
Suburb / City:	State:	Post Code:
Telephone:	Mobile:	
Email:		
Relationship with City of Newcastle (CN):		

Complaint Details	
<i>Provide all available information about the person you believe committed the fraud and/or corruption.</i>	
People involved	
Organisations involved <i>Provide full name of company / organisation and address.</i>	
Date of alleged misconduct	
Relates to	<input type="checkbox"/> Suspected fraud or corruption within CN <input type="checkbox"/> Suspected fraud or corruption involving person or organisations external to CN <input type="checkbox"/> Both
Complaint details <i>Please describe the suspicious behaviour or risk that you are reporting.</i> <i>Provide as much information as possible including:</i> <ul style="list-style-type: none"> • what happened • when it occurred (ie. date/s) • where it occurred (ie. location/s) • why you consider the conduct is corrupt • names of the individuals or organisations you think are involved 	

How did you become aware of this matter?	
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Supporting evidence	
<i>Please describe any documents you think are relevant to your complaint, or that would support your suspicions.</i>	
<p>Description of evidence <i>Please attach copies of any evidence you have to support your claim.</i></p> <p><i>Note: you can provide a photo or document to accompany the issue report.</i></p>	

This form can be returned to:

*Newcastle City Council
Confidential – Attn: Public Officer
PO Box 489
Newcastle NSW 2300*

OR by email to governance@ncc.nsw.gov.au

Privacy Disclaimer

The City of Newcastle (CN) is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and CN's Privacy Management Plan.	
Purpose	The information provided on the form may be used to assess and investigate suspected fraud or corrupt conduct.
Intended Recipients	Governance and Council Executive Support Coordinator
Supply	Voluntary
Consequence of non-provision	If insufficient information is obtained, a proper investigation into the complaint may not be possible.
Storage and security	This information will be recorded confidentially in CN Records Management System.
Access	By contacting CN by phone on (02) 4974 2000 or attending CN.