

Placement of a Shipping Container on a Public Road Application – Roads Act 1993 S138



PO Box 489, Newcastle NSW 2300
Phone (02) 4974 2000
Email traffic@ncc.nsw.gov.au

Approval is required from City of Newcastle (CN) to place an article or to erect works and structures including a shipping container on a CN road in accordance to S138 of the Roads Act 1993. **Please complete the form and email traffic@ncc.nsw.gov.au**

PERMIT NO.: _____
(CN OFFICE USE ONLY)

NAME OF APPLICANT: _____

COMPANY: _____

POSTAL ADDRESS: _____

PHONE: _____ MOBILE: _____

EMAIL: _____

SITE DETAILS

Street: _____ Suburb: _____

Between side streets: _____ and _____

Proposed Date/s: From: _____ To: _____

Purpose of shipping container placement: _____

Is there an alternative to using a shipping container? _____ Why? _____

I declare that the information I have provided is true and correct. I acknowledge that if the information provided is found to be false, my permit could be cancelled.

Name: _____ Signature: _____ Date: _____

(CN OFFICE USE ONLY)

APPLICATION APPROVED BY: _____ DATE: _____

COMMENTS: _____

Fees:

Application fee per week **\$67.65**
Application fee per month (or part thereof) **\$259.15**

Standard Conditions to place a shipping container on a Public Road

1. The applicant must undertake the whole risk of carrying out the works and shall hold Council indemnified against any claims arising out of damage or injury to property or persons during the works. In this regard the applicant is to have Public Liability Insurance for a sum of at least ten million dollars (\$10,000,000), endorsed for cross liability and registering Council as having a co-insured interest;
2. There must be no obstruction or hindering of the passage of pedestrians or vehicles. The container is to be located adjacent to the kerb in an area which is not subject to parking restrictions or otherwise agreed by Council. **The container must be protected by barriers at the front and rear, and must be fitted with retro-reflective bands or lit at night;**
3. The applicant must consult neighbouring residents on the proposal. A copy of the notification is to be submitted to Council for information; and
4. A copy of the approval is to be held at the premises and made available to Council officers upon request.

Complete this form, scan and send to traffic@ncc.nsw.gov.au and an officer will reply to your email providing the 4-digit permit reference number and confirmed total amount to pay via one of the following options:

Online at <https://www.bpoint.com.au/pay/>

Enter biller code 1424811, 4-digit reference number (SC/xxxx), job address and amount payable. You should provide your email address to receive your receipt then forward to traffic@ncc.nsw.gov.au to confirm payment and an officer will reply with your permit attached.

Phone by calling 1300 276 468 and following the prompts

Enter biller code 1424811, 4-digit reference number (SC/xxxx), and amount payable. Once paid please send an email to traffic@ncc.nsw.gov.au and an officer will check for payment received and reply with your permit attached.

CN OFFICE USE ONLY: PAYMENT APPROVED BY: _____ Yes No

Paid parking area JOB NO. 600907-8008-43559 - T30 - GST EXEMPT Amount _____

Unpaid parking area JOB NO. 10-5120-1001-43514 - T30 - GST EXEMPT Amount _____

Protecting your privacy

Purpose & supply: City of Newcastle (CN) collects this information for the sole purpose of processing payment for the application/permit you are applying for. While the supply of this information is voluntary, we will not be able to process your application if this information is not provided.

Intended recipients: The relevant CN Officer/s processing payments. The CN Officer will process the application and delete the financial details once payment has been received by us.

Storage and security: The financial information will be deleted following payment processing.

Access: You can contact City of Newcastle on 4974 2000 if you wish to access your information for accuracy.