

Date: Tuesday 3 September 2019	Time: 5.30 – 7pm	Venue: Lord Mayor’s Reception Room, Level 2 Newcastle City Hall
Meeting No: 1	Meeting Objective: To provide advice and guidance on the development of strategies, and identification of challenges and opportunities, in relation to built and natural facilities and systems within the LGA.	

1. Welcome

Chairperson, Cr Emma White opened the meeting at 5.35pm and welcomed attendees. Attendees introduced themselves.

1.1 Attendees:

Cr Emma White	Chairperson
Kim Lenox	Community Representative
Kevin Smith	Customer Manager, Ausgrid
Graham Wood	Acting Chief Executive Officer, Hunter Water Corporation
Anna Zycki	Director Hunter, Roads and Maritime Services
Matt Murray	Policy Officer, Lord Mayor’s Office
Ken Liddell	Director Infrastructure and Property, City of Newcastle (Facilitator)
Corrie Holford	Acting EA to Director Infrastructure and Property (Secretary)

1.2 Apologies:

Cr Nelmes	Lord Mayor
Cr Jason Dunn	Councillor Member
Cr Allan Robinson	Councillor Member
Mark Dunlop	General Manager, Keolis Downer
Jacqueline Power	Asset and Contract Manager, Keolis Downer

1.3 Guests:

Keri Neveldson – Governance and Council Executive Support Coordinator (Item 2.1)
 Joanne Rigby – Manager Assets and Projects, City of Newcastle (Item 2.3)
 Anna Milner – Integrated Water Cycle Engineer, City of Newcastle (Item 4.1)

2. Committee Induction

2.1 Governance Briefing

2.2.1 A governance presentation was provided by Keri Neveldsen.

2.2 Terms of Reference

2.2.1 The terms of reference were provided to all stakeholders prior to the meeting and are available on the City of Newcastle (CN) website.

2.2.2 Kevin Smith (Ausgrid) noted that due to time constraints and commitments to other Councils a representative from Ausgrid may not be available to attend all future meetings.

2.2.3 Chairperson asked that the Terms of Reference be endorsed by all members in attendance. Terms of Reference endorsed.

2.3 Capital Works Program Overview

- 2.3.1 A presentation was provided by Joanne Rigby.
- 2.3.2 Kevin Smith (Ausgrid) sought clarification around the budget presented for roads. The budget shown in the presentation represents CN budget for CN roads. RMS and CN work collaboratively on major RMS roads in the Newcastle LGA, CN sub-contracts for RMS.

3. Committee Scope

3.1 Identify strategic focus areas

- 3.1.1 The scope of the Committee is broad. The focus will be on gathering and sharing information to make better integrated decisions with stakeholders on major CN projects and/or other projects from stakeholders'.
- 3.1.2 General discussion regarding the Infrastructure Australia Priority List. At the Council Meeting held on 27 August 2019, a Lord Mayoral Minute was considered regarding the Infrastructure Priority List 2020 update.
- 3.1.3 General discussion around resource recovery and recycling transfers to waste energy programs.
- 3.1.4 **Action:** The Manager Waste Services will be invited to present to the committee on future opportunities.

3.2 Working Parties/Sub Committees

- 3.2.1 Facilitator requests that each Committee Member present their major works and/or projects. This will inform and help direct the creation of proposed Sub Committees.
- 3.2.2 **Action:** Presentation back to the Committee from stakeholders on major works and/or projects.

4. General Business

4.1 Wallsend Flood Mitigation

- 4.1.1 A presentation was provided by Anna Milner.
- 4.1.2 CN's role in flood planning is identifying the risk of flood and adapting our land use planning and development controls to alleviate this risk. Wallsend is a priority area to reduce flooding.
- 4.1.3 Facilitator provided a brief overview for those unfamiliar with the area.
- 4.1.4 CN continues to explore all grant funding opportunities but is limited due to Metro/Non Metro constraints.

5 Closing

- 5.1 Next meeting to be held 5.30pm, Monday 4 November 2019, Lord Mayor's Reception Room, City Hall Level 2. Secretary will organise and circulate meeting invite.

Meeting closed 6.40pm