

MAYFIELD BUSINESS MEETING MINUTES

Date	28/10/19
Location	Muster Point Collective
Time meeting opened	5.33pm
Person keeping minutes	Clare Wilkinson

ATTENDEES

Name	abbreviation	Business represented
Ruth Jacobs	RJ	Mega Play Amusements
Amanda Kirkman	AK	Shorthand Graphic Design
Ralph Ryder	RR	Mega Play Amusements
Tanille Elley	TE	Muster Point Collective
Kristy Elley	KE	Muster Point Collective
Mark Dowling	MD	MDRE Real Estate
Meg Purser	MP	Purser Corporate Communication
Clare Wilkinson	CW	Purser Corporate Communication

APOLOGIES

Name	abbreviation	Business represented
Samantha Glover	SG	Pork Ewe Deli
Kath Teagle	KT	Mayfield Medical Connection
Ivor Davies	ID	Davies Shoes

BUSINESS ARISING FROM REQUESTS OR PREVIOUS MINUTES:

Any details sent to the secretary to be included in meeting minutes are to be entered here.

nil

GENERAL BUSINESS:

ALL:

- Directors training is a 3.5 hour course on 21 or 26 November. Details TBC.
- Supercars: City of Newcastle representatives at previous BIA meeting mentioned Mayfield can be involved as much or as little as they want – just need to communicate with the CoN. Consider how Mayfield can be appealing to tourists in supercars season.
- Mayfield BIA can apply for SPR funding
- Revised details on service agreement to ensure clarity amidst members
- Callan from Climate change group is happy to work with Mayfield moving forward

MD:

- MD signed on as official Public Officer on application for association forms.

Constitution:

- Still in revision and draft phase. More to be release when legal team has taken another look at it.

TE:

- Expressed concern with HOW to contact precinct populus

ACTIONS:

All actions must remain on each set of minutes until completed. Once completed, the action may be removed and outcome stated in 'General Business.'

Action	Person responsible	Due date
Organise RMS representative to attend meeting	AA	25/11/19

NEXT MEETING:

Date:	25/11/19
Time:	TBC
Location:	Muster Point Collective

MEETING CLOSE: Time meeting closed:	6.46pm
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