

Hamilton Business Association

MEETING MINUTES

Date	30/10/19
Location	Rees Pritchard: 10 Murray st, Hamilton
Time meeting opened	7.35am
Person keeping minutes	Meg Purser

ATTENDEES

Name	Abbreviation	Business represented
Janice Musumeci	JM	July Jones
Margaret Glenn	MG	Rees Pritchard
Sandra Maloy	SM	QS Books
Kellie Mann	KM	Lotus
Sherynne Smith	SS	Total Balance Chiro
Also attending		
Meg Purser	MP	Purser Corporate Communication

MINUTES:

Item	Details	Actions
Previous minutes	Approved	
Governance	Association Form	Signed and ready to submit once Constitution is finalised.
	CN Service Agreement – discussed with no questions.	
	Deliverables Plan and priority projects	MP to send draft Plan to include all project ideas Plan to include stakeholder groups and potential advisors
	Constitution update	Draft to be sent to all once lawyer has had input to model.
	Directors training: 21 or 26 November 2019	KM – overseas JM – not Tuesdays
	Insurance	Quotes underway MP to speak with CN about requirements relating to Association Insurance
BIA matters	MP updated on other BIA progress MP also provided update of Supercars as per CN briefing to Newcastle City on 28 Oct 2019.	
Precinct matters	Major community activation:	MP to advise Double Digitals that the establishing

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	<ul style="list-style-type: none"> • The event is important for the precinct and city, but it must be successful • It is the objective of the establishing Association that it must also reflect a new and exciting approach for Hamilton - pay respectful homage to the past but it must look forward and not attract the unwanted negativity of past stakeholders or participants • The event coordinator must be outcome focussed, forward thinking with a 'can do' and innovative approaches to cost attracting support, inclusive of Association and CN priorities and above all, easy to work with. 	<p>Association is working with CN and will advise in due course.</p> <p>MP to speak with CN (Ash Abbott) as per objects discussed</p>
	SBR Contestable funding update as per advice from CN	
	Busking and live music	<p>KM to speak with reps from Wallsend, Mayfield and Newcastle City about city wide approach</p> <p>Collaboration to produce a one-pager that can be presented to CN for comments and input.</p>
	Director's Profiles	MP to update – note privacy
	<p>Hello Christmas in Hamilton</p> <p>Thursday 5 March</p> <ul style="list-style-type: none"> • Extended trading hours and specials • Llamas and Santa • Carollers or pageant along street 	<p>JM to seek interest from traders to open longer on 5 Dec and offer 'deals'</p> <p>SS to speak with Got Your Back Sista about charity wrapping and to consider an organisation that might provide a couple of hundred dollars to cover cost of wrapping.</p> <p>KM to advise of space for wrapping</p> <p>JM to speak with Llama Collective</p> <p>MP to arrange Santa</p> <p>ALL – connect with schools and The Grainery about entertainment etc</p>

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		ALL – ideas about how to cover cost of Llamas and lollies for kids
City of Newcastle	Happy to work with Jo Rigby and Ash Abbott and meet for a coffee in the next couple of weeks if suitable	Meg to offer a flexible get together.
General matters		

NEXT MEETING:

Date:	Wednesday 13 November 2019
Time:	7.30 - 9.00 am
Location:	Rees Pritchard: 10 Murray st, Hamilton

MEETING CLOSE:

Time meeting closed:	9.15am
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