

## MEETING MINUTES

<b>Date</b>	Thursday 23 July 2020		
<b>Location</b>	Jacks Hideout – Hamilton		
<b>Time meeting opened</b>	8:00am	<b>Time closed</b>	8.48am
<b>Person keeping minutes</b>	Clare Wilkinson		

## ATTENDEES

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Janice Musumeci	JM	July Jones Studio
Kellie Mann	KM	Lotus Fashion
Sandra Malloy	SM	QS Books
Kate Ellis	KE	Sportspower
Robert Greer	RG	Jacks Hideout
<b>Guests</b>		
Meg Purser	MP (PCC)	Purser Corporate Communication
Clare Wilkinson	CW (PCC)	Purser Corporate Communication
Thomas Michel	TM (CN)	City of Newcastle: Economic Development
<b>Apologies</b>		
Robert Burton	RB	Hamilton Newsagency
Christine Martin	CM	Salvation Army
Evan Reid	ER	Westpac

## MINUTES:

<b>Item</b>	<b>Details</b>	<b>Actions</b>
<b>Welcome</b>	Welcome Kate Ellis – Ownser Sportspower in Hamilton .	PCC: Connect with Sportspower social pages.
<b>Conflict of Interest</b>	Nil	
<b>Previous minutes accepted</b>	Accepted	PCC: Minutes to CN and Slack
<b>Matters Arising</b>	Nil	
<b>Correspondence</b>	Slack – everyone has access. Website active on CN <a href="#">website</a>	
<b>Budget</b>	Live spots website has been purchased on behalf of Hamilton BIA <a href="#">Livespots.com.au</a>	
<b>City of Newcastle matters</b>	<p>TM: SBR contestable funding for Newcastle City precinct opened yesterday. Collaboration with Newcastle BIA and other parties is encouraged.</p> <p>Sarah Horan to be invited to next meeting re James Street Plaza planning progress.</p>	PCC: Invite Sarah Horan

<b>Sub-committee reports</b>		
<b>Live spots</b>	Live Spots to be launched in James Street Plaza in August. Working party planning phases of project	
<b>Business Beat</b>	KE to be police liaison	PCC: Update KE on current progress with Business Beat.
<b>Men's Shed</b>	JM, KM and ER met with Newcastle Men's Shed and Westpac team to discuss space near Westpac building	JM to keep BIA updated with progress.
<b>Events</b>	Events subcommittee met with Double Digits to discuss Eol. No response from Fixx events	PCC: Check on process against Service Agreement
<b>Tourism</b>	PCC has been invited to be liaison between NTIG and BIAs.	PCC: to keep BIA updated.
<b>Arts Grants</b>	JM: HBA should apply where possible and where no conflict with other grants occurs.	
<b>General Business</b>	Business Evolution Program flyers were handed out. A copy of this is now on Slack for everyone.	JM: Email to all members  CW: Send out all HBA contact details
<b>Social media</b>	Facebook <ul style="list-style-type: none"> <li>• 181 people like the page</li> <li>• 218 follow the page</li> </ul>	
<b>Review</b>	Positive feedback. Good progress.	

**NEXT MEETING:**

<b>Date:</b>	Wed 19 August 2020
<b>Time:</b>	4.30 pm
<b>Location:</b>	Jacks Hideout.