



MEETING MINUTES

Date	Monday 14 September 2020
Location	Wallsend Baptist Centre: 58 Cowper st, Wallsend
Time meeting opened	5.15pm
Person keeping minutes	Clare Wilkinson

ATTENDEES

Name	Abbreviation	Business represented
Rhonda Drivas	RD	Wallsend Village
Craig Budden	CB	Baptist Care
Tiffanie Campbell	TC	Picture Perfect Hair
Phillip Murnain	PM	Blue Gum Hills Mens Shed
Linda Pinkerton	LP	Mrs Bouquets (via phone)
Apologies		
Emma Dumbrell	ED	Greater Bank – Wallsend
Guests		
Meg Purser	MP	Purser Corporate Communication
Clare Wilkinson	CW	Purser Corporate Communication
Thomas Michel	TM	City of Newcastle
Yianni Noratidis	YN	GenR8

MINUTES:

Item	Details	Actions
Governance	New potential member YN was introduced to group. YN has multiple businesses Unanimous decision to vote in YN to fill casual vacancy on board.	PCC: Send YN director forms.
Conflict of interest	Nil.	
Previous minutes	Meeting notes of 11/8/2020 tabled Board meeting (with quorum) minutes of 29/7/2020. Confirmed and approved. LP & RD	PCC: Confirmed copies to CN and to file.
Matters arising	Nil.	
Correspondence	Insurances: Current insurances due. Board decided to align insurances with other BIAs through Market Insurance to keep consistency Business Plan: TC found draft 2018-2021 business plans plus minutes.	PCC: Organise insurance for WTBA with Markey Insurance. PCC: Assess against draft deliverables plan
Budget	SBR funding – CB seeking advice on funds collected and disseminated to precinct.	TM (CN): Provide balance sheet of all SBR funds for precinct form 2017 to 2020.



	<p>Power: TC said that \$30,000 was allocated on 9/1/2019 for street upgrade/3-phase power box to help with outdoor events.</p> <p>MP asked for current financials for compliance records that includes:</p> <ul style="list-style-type: none"> • Bank accounts x 2 • Profit and loss • Expenditure 	<p>TM (CN): investigate</p> <p>TC: to provide financials to PCC</p>
<p>Deliverables plan</p>	<p>PROJECTS:</p> <p>Business Beat: to be included and started in Wallsend precinct.</p> <p>Business Support: Aims to support local business to align during Covid and beyond. This is a cross city collaboration project in partnership with Business Centre and CN. Project launched on Thursday 10 September. Wallsend was not represented but supportive of project.</p> <p>Live Spots: Launched 27 August 2020. Printed report left for WTBA members to read. Big Picture Festival reached out to BIA to provide Live Spots for event. YN to represent Wallsend</p> <p>ByWallsend: Include collective style opportunity for small providers that would be held in accessible space and would add value to existing street scape.</p> <p>Events: Given current landscape, the BIA is not planning an major community events opting for smaller more targeted events that bring opportunity and promotion for existing businesses.</p> <p>Long tables: Wallsend to do their version of Dungog's "long table" dining idea.</p>	<p>PCC to update.</p>
<p>City of Newcastle matters</p>	<p>CN CEO Jeremy Bath would like to attend BIA meetings. Next meeting has been advised to his office.</p> <p>TM provided a number of items for BIA consideration:</p> <p>Parking and cycleways strategic planning. CN is keen to have a BIA input into this project. Key feedback for CN:</p> <ul style="list-style-type: none"> • Restricted parking of one hour not conducive to business 	<p>TM: actions</p>



	<ul style="list-style-type: none"> Reduce taxi bays and add more parking <p>Wallsend masterplan: CN grateful for input from Wallsend people on speaking to CN about parking.</p> <p>Contestable funding:</p> <p>Wallsend round – February next year</p> <p>Newcastle round – projects reviewed and approved by CN. Newcastle Food Market - approved (for the month of April). Other activations in the works. Christmas Santa's in Hunter street mall including Christmas tree maze. One project proposed might be of interest to BIA – Mattara. BIA deemed event as not appropriate to current landscape.</p>	
General business	<p>TM left meeting at 6.15pm.</p> <p>AGM to be set for November.</p>	
Review: how did we go?	<p>Positive.</p> <p>Detailed discussion.</p> <p>Well done.</p>	

NEXT MEETING:

Date:	Tuesday 29 September 2020
Time:	5.00pm
Location:	Wallsend Baptist

MEETING CLOSE:

Time meeting closed:	6.36pm
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