



### APPROVED MEETING MINUTES

<b>Date</b>	Tuesday 13 July 2021
<b>Location</b>	Iona on Robert
<b>Time meeting opened</b>	5:35 PM
<b>Person keeping minutes</b>	Georgia Hughes

### ATTENDEES

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Wayne Rogers	WR	Iona on Robert
Phillip Murnain	PM	Blue Gum Hills Men's Shed
Rhonda Drivas	RD	Wallsend Village
James Hingston	JH	Iona on Roberts
<b>Apologies</b>		
Linda Pinkerton	LP	Spell Bound Botanicas
<b>Guests</b>		
Georgia Hughes	GH	Purser Corporate Communication
Thomas Michel	TM	City of Newcastle
Bianca Bartlett	BB	Purple Card Project

### MINUTES:

<b>Item</b>	<b>Details</b>	<b>Actions</b>
<b>Bianca Bartlett (Purple Card Project)</b>	<p>Purple Card Project Social Enterprise: Based in Wallsend Enable small scale environmental products and working with another start up GO Circular Circular Economy: Minimising waste generation Project: Wallsend Skatepark</p> <p>WTBA: Knowledge and working with the community Wallsend Skate Park: Rubbish</p> <p>TM: Material and Resources, Circular Economy Sommer Hill: What sort of industry can be using waste to repurpose Wallsend a Hub for the Circular Economy</p> <p>Identify Ways that WTBA and Purple Card Project can work together</p> <ul style="list-style-type: none"><li>• Questionnaires</li><li>• Community Sponsors</li><li>• Grants</li><li>• Community Consultation</li></ul> <p>Board discussion about how the issue can be fixed, e.g. Putting in bubbler to stop waste, rubbish bin closer to the skatepark so it is more accessible.</p>	
<b>City of Newcastle</b>	<p>TM: Finalising deliverables Plan</p> <p>SBR for City Centre and Darby Street</p>	



<b>Governance</b>		
Conflict of interest	nil	
Previous minutes	Minutes from 01/06/2021  Accepted by all Approved by WR  Seconded by PM	
Matters arising	nil	
Correspondence	Letter from CBA re/ Business Transaction  JH: Spoke with previous public officer regarding overdue BAS Statements. These are sitting with Mainstay Auditors	JH: To contact Mainstay Auditors
Budget/Finance	Revived SBR Funding.  Two Tribes Media Magazine Ads: \$7,887.00  D Austin New WTBA Logo: \$1,000.00  D Austin Book Week Promo: \$2,500.00	
<b>Live Spots</b>	WR: Got the speakers and banner.	
<b>Social Media</b>	Discussion about Wallsend Town Facebook page roles.  Chat about social media coordinator  Wallsend winter Fair Facebook Page: WTBA need gain access to that page.	
<b>Green Street Program</b>	JH: 1 Pot with no plants near Max's Eyecare  WR: All of the other pots are looking good.	
<b>Winter Festival</b>	Meeting with Double Digits: Quote for September Festival  Long lunch was going to cost too much. Instead to a progressive dinner in Wallsend, restricted to 50 people.  Unveiling of Mural followed by the Progressive Dinner.  Progressive Dinner: \$5,750  18 <sup>th</sup> of September 2021  Approved by board.	WR: To contact Double Digits
<b>General Business</b>	2021/2022 Deliverables Plan	



	<p>Approved by: Phillip Murmain, Rhonda Drivas, Wayne Rogers</p> <p>LP &amp; JH to email their approval of Deliverables plan</p> <p>Art Mania Studios: Quote for Mural \$5,800 in Wallsend.</p> <p>Approved by board.</p> <p>Will need to contact someone to install the Mural.</p> <p>Potential for Blue Gum Hills Men's Shed to install</p>	
<b>Review: how did we go?</b>	Very successful.	

**NEXT MEETING:**

<b>Date:</b>	10 <sup>th</sup> August 2021
<b>Time:</b>	5:30 PM
<b>Location:</b>	Iona on Robert

**MEETING CLOSE:**

<b>Time meeting closed:</b>	6:32 PM
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