

## MEETING MINUTES

<b>Date</b>	19 May 2021
<b>Location</b>	The Kent
<b>Time meeting opened</b>	7:30 AM
<b>Person keeping minutes</b>	Georgia Hughes

## ATTENDEES

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Evan Reid	ER	Commonwealth Bank
Janice Musumeci	JM	July Jones Style Studio
Rob Burton	RB	Beaumont Street Newsagency
Sandra Maloy	SM	QS Books
Kate Ellis	KE	Sport Power
William Maynard	WM	The Kent Hotel
Kellie Mann	KM	Lotus Fashion
<b>Guests</b>		
Georgia Hughes	GH (PCC)	Purser Corporate Communication
Thomas Michael	TM (CN)	City of Newcastle
Jared Lawlor	JL	Herb Urban
Amanda Hinds	AH	

## MINUTES:

<b>Item</b>	<b>Details</b>	<b>Actions</b>
<b>City of Newcastle matters</b>	<p>TM: SBR Assessment panel sitting this week on Thursday.</p> <p>Chat about applications</p> <p>HBA funding applications that don't receive funding</p> <p>Digital Upskilling next Wednesday at Community Hive.</p> <p>Board discussion about upcoming workshops.</p> <p>Global Table Collective: Refugee Migrant Support group.</p> <p>TM: Could Work well in Beaumont Street.</p> <p>James Street Plaza: Launch Event for the opening of renovation.</p> <p>Subsidised rent for empty vacancies for creative businesses.</p> <p>Small Business Month: October. Board discussion about potential ideas.</p>	<b>TM: To send JM link for Small Business Grants</b>
<b>Governance</b>		

Conflict of interest	nil	
Previous minutes	21/04/2021 Accepted by all Approved: JM Seconded by: RB	
Matters arising	nil	
Correspondence	JM: Adamstown Business Group reached out to JM to talk about Hamilton Business Association and Upcoming Election  JM: Invited her to digital workshops	
Budget	Current bank balance: \$48,812.62  Invoices to be paid: Double Digits Mother's Day: \$3880 Paid to Fennel & Co (Reimbursed through tickets via Eventbrite): \$4560. Fuzion Management: \$100 Community Hive: \$70	JM: To send invoices to PCC
<b>Subcommittee reports</b>		
Live Spots	Meeting with Wayne Rogers from Wallsend and Warren Pullbrook from Mayfield.  Chat about potential new spot KM: PA Equipment for Live Spots to be kept at Lotus Fashion  Live Spots Website: Board discussion about hiring someone to maintain and update	
Business Support: New businesses in precinct	nil	
Social Media	Currently 760 Facebook Followers	
Small Business Workshop	Board approved cost to hire The Community Hive for the workshop	
<b>General business</b>	Welcome Will Maynard to the board	

	<p>Board discussion about creating a HBA website. Board vote against creating a website.</p> <p>Board approved to create a Hello Hamilton email account.</p> <p>Board discussion about advertising in The Local For HBA events.</p> <p>Board Approved for Double Digits to create and deliver a monthly newsletter.</p> <p>Chat about ideas for upcoming Fashion on the Footpath.</p> <p>Presentation from Herb Urban about potential project for Beaumont Street.</p> <p>Their product will be installed into shop fronts in Hamilton to beautify their area. The product they will install will be low maintenance.</p> <p>Board discussion about project with Herb Urban Board approved project and watering wands.</p> <p>Discussion with Newcastle Live about upcoming content. Focus on a sector every month.</p> <ul style="list-style-type: none"> <li>• Pub Crawl</li> <li>• Café &amp; Dining</li> <li>• Fitness, Wellbeing, Beauty, Fashion</li> <li>• Real Estate</li> </ul> <p>Chat about upcoming article.</p> <p>Amanda Hinds elected to the board.</p> <p>Accepted and approved by the board</p>	<p>SM: To get a advertising quote from the local.</p> <p>JM: Chat to Greater about sponsoring the Newsletter s</p>
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	<p>James Street Plaza: Homegrown markets weekly/monthly on Saturday 9AM – 1PM</p> <p>ER: NAIDOC Week 4-11 July: Hill Country NAIDOC Week Lunch on Friday</p> <p>Chat about City of Newcastle's Snap, Send and Solve App</p>	
<b>Review: how did we go?</b>	Productive	

**NEXT MEETING:**

<b>Date:</b>	Wednesday 16 June 2021
<b>Time:</b>	07:30 AM
<b>Location:</b>	Newcastle's Men's Shed (99 Beaumont St, Hamilton)

**MEETING CLOSE:**

<b>Time meeting closed:</b>	9:50AM
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