

CONFIRMED MEETING MINUTES

Date	30/03/2022
Location	ZOOM
Time meeting opened	4.30PM
Person keeping minutes	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Cornelia Schulze	CS	Hunter and Coastal Lifestyle Magazine
Kendall Brooks	KB	Brooks Marketing & Events
Jackson Dunlap	JD	Saints Bar
Taiyo Namba	TN	Nagisa
Damien OBrien	DO	Obrien Winter Partners
Guests		
Janice Musumeci	JM	JM Consultancy Services
Thomas Michel	TM (CN)	City of Newcastle
Kate Ellis	KE	Community Member (Hamilton BIA)

Apologies: Marty Adnum, Mike Chapman

MINUTES:

Item	Details	Actions
Governance	<p>Conflict of interest NA Previous Minutes APPROVED TN Seconded CS Correspondence NA Budget – At bank \$74,849.64</p>	
General Business	<p>Kate Ellis introduction to Board and proposed to be a Board member from the Community.</p> <p>Approved CS Seconded TN</p> <p>Curipus Legends meeting with Mall Traders to discuss needs for an activation in the area.</p>	<p>JM attend and provide proposal to Board</p>
Business Breakfast Networking Event	<p>Board have decided to go low key event. CS – Proposed smaller mini meet and greet to seek feedback from BIA expenditure with each Board member inviting up to 5 contacts. 3 x by December 2022 Board to settle on a venue and advise.</p>	<p>Seconded DO</p> <p>All Board to email JM with contacts</p> <p>JM produce invite</p> <p>Board to distribute</p> <p>JD/TN – Liaise regarding venue</p>
City of Newcastle Matters	<p>TM – Autumn Alive presentation to Board.</p>	<p>JM Email to EOI for business participation</p>

		<p>database for the record.</p> <p>TM Send KB assets to promote to accommodation outlets.</p>
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NEXT MEETING:

Date:	Deliverables Planning Workshop
Time:	4pm
Location:	Obrien Winter Partners

MEETING CLOSE:

Time meeting closed:	5.35pm
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