



Hamilton Business Association Inc.

ABN: 43 576 863 540 | INC ID NUMBER: INC1901585

BOARD MEMBERS

Name	Abbreviation	Business represented
Reece Hignell	RH	Cakeboi
Sandra Malloy	SM	Qs Books
Kate Ellis	KE	Sportspower
Kellie Mann	KM	Lotus Fashion
Rob Burton	RB	132 Newsagency
Amanda Hinds	AH	Community Member
Chelsea Willis	CW	YPT
Brendon Jones	BJ	Sanderson Meats
Vicki Coughlan	VC	Community Member

CoN REPRESENTATIVES

Thomas Michel	TM	CoN
Janice Musumeci	JM	CoN

GUESTS

Vicki Coughlan	VC	Community
Kerry Dowling	KD	Slice Wireless

MEETING OPEN:

MEETING CLOSE:

MEETING MINUTES

Date	16/03/22
Location	Blind Monk – Private Room
Minute Taker	Janice Musumeci

APOLOGIES

Kate Ellis	KE	Sportspower
Kellie Mann	KM	Lotus Fashion
Sandra Maloy	SM	Qs Books

MINUTES

Item No	Agenda Item	Details	Actions
1.	Welcome and Administration – JM		
2.	Budget At Bank \$48013.72 Invoices approved to be paid Mens Shed inv 08032022 \$720 Mens Shed inv 22122021 \$720 (plant maintenance) Live Spots artist \$50 inv 310 Slice Wireless Social Media \$1595.00		
2.1.	City of Newcastle Matters - TM	SBR Contestable funding round opening end April/May for Hamilton. BIA to lobby interested groups to attend information session. City Intelligence Program - Update	JM/TM Date TBC
3.	General Business		
2.1	Markets for James St Plaza - Presentation	EOI for a market stall coordinator resulted in 2 applicants. Kerry Dowling has been successful.	April 30 proposed start date TBC
2.2	New Board Member Nomination – Vicki Coughlan	VC presented her experience and reason for interest to join the Board.	Nominated RH Seconded RB

2.3	Beautification	Maintenance budget approx.. \$10k to be planned in next round of funding. RH proposed an agreement to be created between businesses and BIA.	JM/VC – Follow up Mens Shed to discuss possible funding grant for maintenance of green spaces in precinct. VC – Write up a basic agreement JM - assist
2.4	Social Media	RH Proposed \$3k Mother’s Day giveaway. Some concerns a comp only on social media. Inconclusive decision.	Board to consider and email vote to take place after further discussion with RH JM – Follow up
2.5	Deliverables Planning Workshop	May 7 The Hive 2-5pm RH Asked Board to come with ideas and be prepared to take on projects/be more proactive.	
2.6	Business Networking Event	BJ – Meeting with KE & KM Quarterly breakfast event commencing JULY TBC	JM – Email BJ database
2.7	Hunter Coastal Lifestyle Proposal	RH – Presented promotional proposal for a vote. Discussed possible opportunity to create a pamphlet to be placed at Tourist Information Centre in Hunter St.	Not passed by Board Park ideas until DP Workshop
2.8	RH – Promo videos	Videography is booked over a few days next week. 10-20 businesses targeted some have declined/cancelled.	Videos previewed at next meeting

NEXT MEETING: April 7th 5pm