

Application Form

Public Voice / Public Briefing session



Please complete this form to make an application to address Councillors at a Public Voice or Public Briefing session. Your application will be determined according to the assessment criteria listed in the City of Newcastle (CN) Public Voice and Public Briefing Policy. All sections must be completed.

1. This is an application to address the Council at a:

Public Voice session

Public Briefing session

2. Your details

Surname

Title

First name

Postal address

Post Code

Phone

Mobile

Email

Business / Group Name:

(If the application is lodged on behalf of a business or a group)

Contact person

Phone

3. Describe the issue you wish to discuss at Public Voice / Public Briefing session?

(Please include Development Application (DA) number if applicable)

4. How have you previously brought this matter to our attention?

- a) I have written to the relevant Director and

- b) I have written to the relevant Ward Councillor/s and

- c) I have not previously contacted the CN regarding the matter

5. Your declaration

I request the opportunity to address the Council in relation to the matters described above and understand that:

- my request will be determined according to assessment criteria set out in the City of Newcastle Public Voice and Public Briefing Policy
- if my request is granted, I will confine my address to the stated matters

6. Authority to provide personal details to other applicants

I authorise CN to provide my name, email address and telephone number to other Public Voice or Public Briefing applicants who have requested to address the Council on the same matter (this allows the coordination of the speakers on the matter and provides for better use of time available):

Signature Date

Privacy Provisions

The information you provide in this application form will be recorded by CN and used for the purposes of assessing your application for a Public Voice or Public Briefing session. The information is intended for use by CN. If this information is not provided your application may not be accepted, processed or rejected for lack of information. Please contact CN if the information you have provided is incorrect or changes subsequent to the date of lodgement.

Lodging your application

In person:	Post:	Email:
City of Newcastle Level 1, 12 Stewart Ave Newcastle West	City of Newcastle PO Box 489 Newcastle NSW 2300	mail@ncc.nsw.gov.au

Assessing Applications

You will receive a written reply to your application within 28 days. All applications will be assessed in accordance with the Public Voice and Public Briefings Policy.

Where and when are Public Voice and Public Briefing sessions held?

Public Voice and Public Briefing sessions are normally scheduled on the third Tuesday of each month (if required), in the Council's Chambers located on the 1st Floor, 12 Stewart Avenue, Newcastle West unless otherwise advised.

If you require any further information about Public Voice or Public Briefing sessions, please contact the CN on phone 02 4974 2000.