

NEWCASTLE
— V E N U E S —

SCHOOL FORMAL
PACKAGES

NEWCASTLE CITY HALL
NEWCASTLE MUSEUM
FORT SCRATCHLEY



NEWCASTLE — VENUES —



Graduating from school is an exciting milestone, deserving of a memorable celebration. Celebrate your iconic year in one of our iconic venues.

Spoilt for choice, Newcastle Venues is a collective of historic buildings full of personality and tradition that have been part of the city's fabric for a combined total of 416 years and includes Newcastle City Hall, Fort Scratchley and Newcastle Museum.

Each venue provides its own evocative spaces from Fort Scratchley's sweeping coastal views to the jaw dropping Earth Ball and rustic exposed brickwork of the Museum's Link Gallery to the marble staircase and grandeur of the Concert Hall at Newcastle City Hall.

Our suite of iconic venues coupled with awarding winning caterers and experienced and professional staff will ensure your school formal is unforgettable.

Please contact our Newcastle Venues Team to find out more. We can even assist with organising those quirky extras to create impact such as photo booths, dessert buffets, doughnut towers, the options are endless.

NEWCASTLE VENUES

NEWCASTLE VENUES

Phone: 02 4974 2166
newcastlevenues@ncc.nsw.gov.au
www.newcastlevenues.com.au

NEWCASTLE CITY HALL

290 King St,
Newcastle, NSW, 2300

FORT SCRATCHLEY

1 Nobbys Rd,
Newcastle, NSW, 2300

NEWCASTLE MUSEUM

6 Workshop Way,
Newcastle, NSW, 2300



NEWCASTLE — VENUES —



NEWCASTLE CITY HALL



AREA m²



BANQUET

CONCERT HALL

382

320

Newcastle City Hall offers classical style, elegance and grandeur to complement your end of school celebrations. Stunning architecture, arched windows, carved ceilings, marble staircases, parquet floors, and a variety of room choices ensure the perfect atmosphere for your event.

On arrival enjoy pre dinner drinks with family and friends on the cocktail balcony overlooking Civic Park, or make the most of the grand architecture and superior craftsmanship as a backdrop for your photographs and social media posts.



FORT SCRATCHLEY



AREA m²



BANQUET

FUNCTION CENTRE

246

150

An event at **Fort Scratchley** is sure to impress. The Fort Scratchley Function Centre is a contemporary, light filled space with unmatched views over the Newcastle Ocean Baths, Cowrie Hole and out to sea.

It also features an alfresco timber deck ideal for family and friends to join the celebrations for pre-dinner drinks and canapes and a built in dance floor to dance the night away.



NEWCASTLE MUSEUM



AREA m²



BANQUET

MCINTYRE THEATRETTE

132

80

LINK GALLERY

130

120

Newcastle Museum has various unique spaces perfect to mark your end of school celebrations. The purpose built McIntyre Theatrette with its rugged detailed brickwork and arch windows can be transformed with your own personal touches.

The Link Gallery, which features a historic Buck locomotive and pipe organ to add interest to an already light and spacious area, provides another unique venue option.

NEWCASTLE
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FORT SCRATCHLEY - SCHOOL FORMAL PACKAGES



Fort Scratchley School Formal Package: \$79.00 per person (minimum of 80 guests)

Includes:

- Venue hire of the Function Centre Monday - Thursday (four hours, from 6pm - 10pm)
- Canapes on arrival followed by a two course meal **OR** 2-hour Cocktail Package
- Unlimited soft drinks and fruit juice
- Tables, chairs, cutlery, crockery and glassware
- White linen table cloths and napkins
- Lectern and microphone, easel and frame
- Fitted white or black chair covers
- Table centrepieces - your choice of a central vase/candle or decorative balloon display
- DJ Entertainment by Silent Shout

EXTRAS TO ENHANCE YOUR CELEBRATION

Add a Photobooth by *The Photo Booth-less* to your package for \$650.00 for 4 hours.

Includes:

- Delivery to venue, setup and removal
- Unlimited use and photo printouts
- Personalised graphics on printouts
- Choice of material backdrop to suit your clients theme
- Guests can choose Black & White or Colour for each print
- Personal service: An onsite, friendly *The Photo Booth-less* specialist
- Fun prop box with School Formal themed props
- Digital Images in High Resolution Provided to the School
- Social Sharing Station allows students to email their images to themselves.

Add some sparkle with a ceiling of fairy lights draped across the ceiling of the Function Centre for \$395.00.

For more information visit:
www.newcastle.nsw.gov.au/newcastle-venues

For enquiries please call 4974 2166 or email newcastlevenues@ncc.nsw.gov.au



MENUS

ARRIVAL FINGER FOOD

Served to guests on platters for thirty minutes prior to seating

- Mini Spring Rolls with a Sweet Chilli dipping sauce
- Spinach and Ricotta Filo Rolls
- Mini Chicken, Lamb and Rosemary, Beef and Pepper Pies
- Semi dried Tomato and Feta Tartlets

MAIN

Choose two for alternate service

- Dukkah spiced Chicken Supreme, Moroccan Vegetable Cous Cous, Mint Yoghurt and pan Jus
- Grilled Snapper served with Fries, Garden Salad and Tartare Sauce
- Prime eye fillet of Beef on Paris Mash with glazed Baby Carrots and Peppercorn Jus
- Chicken breast Schnitzel topped with house made Gravy, hand cut Potato Wedges and Salad

Special diets will be catered for

DESSERT

Choose two for alternate service

- Vanilla baked Cheesecake with Raspberry Coulis
- Pavlova with fresh seasonal Fruit, Passionfruit and whipped Cream
- Profiteroles filled with Vanilla Custard and topped with Chocolate sauce
- Triple layer Fudge Cake with Vanilla Anglaise

COCKTAIL MENU

2 hours service

Designed as a meal replacement menu

- Arrival Potato chips and Lollies
- Crispy fried Buffalo Wings with Smokey BBQ Sauce
- Salt and Pepper Squid
- Gourmet bite sized Pies (Curry Chicken, slow cooked Lamb and Rosemary, braised Beef and Black Pepper)
- North African spiced Chicken skewers with Mint Yoghurt
- Handmade mini Pluto Pups
- Vegetable Tempura
- Wagyu, Bacon and Caramelised Onion Sliders
- Handmade Sausage Rolls

Conditions of hire:

- 25% deposit of total costs due within 7 days of booking with balance due 14 day prior to the school formal.
- Venue hire is for four hours and must finish at 10.00pm. This includes access for the event organisers from 4.00pm on the day of the formal.
- For non-sanctioned school formals, bookings must be made by a parent. This parent will also need to be the main point of contact during the evening. We require one responsible adult per 100 guests to be present at the formal for its duration.
- Non-alcoholic event.
- Security will be present for the duration of the formal. Bags will be checked at the point of entry and during the evening.

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