

Street Stall Application



Please complete the form below in order to Council to assess your street stall request application in accordance with S.68 of the Local Government Act 1993. Please note, providing the following information does not constitute a street stall booking being made. Council will advise of the outcome of your application following assessment of your application under S.89 of the Local Government Act 1993.

Part 1: Applicant details

1. Date & Time	Date:
	Time (includes set up & pull down) to
2. Location of the stall	Street:
	Suburb:
3. Stall holder name, address etc	Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other :.....
	Family name:
	Given names:
	Company Name:
	Postal address:
 Post Code:
	Phone () After hours mobile () :
Fax: () E-mail:	

Part 2: Checklist

Is the location a Council road reserve (footpath)	Yes / No
Are you attracting pedestrian traffic	Yes / No
Are you attracting vehicle traffic	Yes / No
Will there be food for sale	Yes / No
If yes, please provide details (such as packaged / cooked on site)	
Have you provided a copy of current Public Liability Insurance	Yes / No
Are you a registered charity / not for profit organisation	Yes / No
Are you a commercial / profit making organisation	Yes / No
Yes – Full Business Name :	
Business type:	

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Part 3: Signature

I apply for approval of a street stall as described above. I declare that all the information given is true and correct. I also understand that if incomplete, the application may be delayed or rejected.

Signature

Date

Privacy provisions

The information you provided will be recorded by The City of Newcastle, PO Box 489, Newcastle 2300 and used for the purposes of issuing assessing your application. The information is intended for use by the Council as the consent authority and any other relevant government agency who may require this information. Details of this form will also be kept in a register Council that may be viewed by the public at any time. Please contact Council if the information you have provided is incorrect or changes.

How to lodge

Address to:

The General Manager
Newcastle City Council

and send it to us by any of the following methods:

Mail: PO Box 489
Newcastle 2300

Courier or personal delivery:
City Administration Centre
Ground Floor
282 King Street, Newcastle

How to contact us:
Phone: (02) 4974 2522
Fax: (02) 4974 2501
E-mail: mail@ncc.nsw.gov.au

Web: www.newcastle.nsw.gov.au

We are open for business from 8.30 am to 5.00 pm - Monday to Friday.

Coming in to see us?

Our Customer Enquiry Centre is located on the ground floor of the City Administration Centre, 282 King Street, Newcastle. Disabled access available.

Rail: Civic Station.

Bus: Alight at Civic.

Parking: Gibson Street Parking Station 300 metres, or on-street parking nearby. Disabled parking in Burwood Street.