

# Standard Conditions for On-street (Temporary) Parking Permit

*Please keep the 'standard conditions' page for your reference.*

1. Application form must identify the purpose of the permit required.
2. On-street (temporary) parking permits can be used for any normal parking bays or Loading Zones. It is preferable that normal parking bays be used rather than a Loading Zone so that the Loading Zone can be utilised by others making deliveries.
3. The On-street (temporary) Parking Permit cannot be used in No Stopping zones, Work Zones, Bus Stops, Disabled Parking Zones, Clearways (during clearway times) or Taxi Zones.
4. Permits can only be used in areas where there are dedicated parking spaces and are not to be used in small laneways and streets where normal access will be restricted unless specified in the approval.
5. Permits can be used in selected 'No Parking' zones as directed only by a Council Traffic Engineer.
6. The permit will expire on the date shown on the permit.
7. If the permit indicates a number of parking spaces, the parking spaces should be within the vicinity of the work or event area as shown on the application. If a permit is required on another street, a separate application form should be submitted.
8. The issue of a permit **does not guarantee availability of on-street parking spaces** for the required day. The applicant may need to reserve the parking spaces by the placement of witches hats or by arranging with businesses/clients on the day.
9. Witches hats are not supplied by the Newcastle City Council and should be obtained privately.
10. Once the permit is issued, the permit holder is not eligible for either a partial or full refund.
11. Amendments to an issued permit must be received a day prior to the date shown on the permit by phoning (4974 2000) or by email at [traffic@ncc.nsw.gov.au](mailto:traffic@ncc.nsw.gov.au). The permit will not be amended if notice is received on the permit commencement date.
12. A permit can be issued six months in advance of the required dates only.
13. Newcastle City Council issues the on-street (Temporary) Parking Permit in accordance with the Local Government Act 1989 and the Roads Act 1993.