

**Minutes of the Briefing Committee Meeting held in the Council Chambers, 2nd Floor, City Hall, 290 King Street, Newcastle on 18 April 2017 at 5.53pm.**

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**PRESENT**

Deputy Lord Mayor (Councillor J Dunn), Councillors D Compton, T Doyle, B Luke, A Robinson and S Waterhouse.

**IN ATTENDANCE**

P Chrystal (Interim Chief Executive Officer), G Cousins (Director Corporate Services), F Cordingley (Director Infrastructure), M Blackburn Smith (Acting Director Planning and Regulatory), E Kolatchew (Acting Manager Legal and Governance), J Gaynor (Manager Strategic Planning), A Stewart (Community Planner) and A Knowles (Council Services/Minutes/Webcasting).

**APOLOGIES**

**MOTION**

Moved by Cr Luke, seconded by Cr Doyle.

The apologies submitted on behalf of the Lord Mayor Councillor Nelmes and Councillors Clausen, Osborne, Posniak and Rufo were received.

**Carried**

**DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

The Lord Mayor called for declarations of pecuniary and non-pecuniary interests.

There being none the Deputy Lord Mayor commenced the Briefing Committee Meeting.

**BRIEFING COMMITTEE REPORTS**

**ITEM-4 BR 18/04/17 - UPDATING THE COMMUNITY STRATEGIC PLAN**

Jill Gaynor, Manager Strategic Planning gave an outline in relation to Councils legislative requirement to complete a review of the Community Strategic Plan (CSP) by 30 June 2018.

The objectives included:

- A financially sustainable, long-term planning approach for Newcastle
- Capture community priorities and manage community expectations
- Meaningful community engagement
- Involve stakeholders in the development and implementation of strategies and actions to address community goals
- Ensure State and Regional planning obligations, Fit for the Future Initiatives, New Urban Agenda and IPART SRV obligations are captured

- Translates easily into a Delivery Program, Long Term Financial Plan and enables service level plans to be developed which reflect community expectations
- Clearly delineate between objectives and strategies which Council has direct responsibility for and objectives and strategies which are the responsibility of other entities
- Develop metrics which enable measurement of success and assist in the development of the Delivery Program and Asset Management Strategy

Councillor Doyle raised questions on workshops and whether the new Council would have the opportunity to engage with the community within the timeframes indicated.

Ms Stewart outlined that a separate report would be presented to the next Council meeting outlining the community engagement strategy for Council's consideration.

**MOTION**

Moved by Cr Luke, seconded by Cr Waterhouse

The briefing be received.

**Carried.**

**The meeting concluded at 6.06pm.**