

CITY OF NEWCASTLE

Minutes of the Briefing Committee Meeting held in the Council Chambers, 2nd Floor City Hall, 290 King Street Newcastle on Tuesday 17 March 2020 at 9.13pm.

PRESENT

The Lord Mayor (Councillor N Nelmes), Councillors M Byrne, J Church, D Clausen, C Duncan, K Elliott, J Mackenzie, A Robinson, A Rufo, E White and P Winney-Baartz.

IN ATTENDANCE

J Bath (Chief Executive Officer), D Clarke (Director Governance), B Smith (Director Strategy and Engagement), F Leatham (Director People and Culture), A Jones (Interim Director City Wide Services), J Rigby (Manager Assets and Projects), E Kolatchew (Manager Legal), M Bisson (Manager Regulatory, Planning and Assessment), K Hyland (Manager Major Events and Corporate Affairs), M Murray (Chief of Staff, Lord Mayor's Office), S Hart (Emergency Management Coordinator), A Knowles (Council Services/Minutes) and K Sullivan (Council Services/Webcasting).

APOLOGIES

MOTION

Moved by Cr Winney-Baartz, seconded by Cr Elliott

The apologies submitted on behalf of Councillors Dunn and Luke be received and leave of absence granted.

Carried

DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

Nil.

BRIEFING COMMITTEE REPORTS

ITEM-1 BR 17/03/20 - CITIES LEADERSHIP INSTITUTE HEALTH INNOVATION

The briefing was postponed.

ITEM-2 BR 17/03/20 – CITY OF NEWCASTLE ACTIONS IN RESPONSE TO COVID-19

PROCEDURAL MOTION

Moved by Cr Clausen, seconded by Cr Rufo

The matter of the City of Newcastle actions in response to COVID-19 be heard as a late item of business in accordance with the Code of Meeting Practice, Section 16 which states,

- 16.1 Any Meeting (including an extraordinary Meeting) may consider any item not listed for consideration on the Business Papers only if:
16.1.1 A motion is passed to have the business transacted at the Meeting; and
16.1.2 The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.
- 16.2 A motion to consider a late item of business at an extraordinary meeting may only be considered after the business notified in the agenda for the meeting has been disposed of.
- 16.3 Only the mover of a motion to consider a late item of business may speak to it and no further discussion will be allowed.
- 16.4 A motion to consider a late item of business is a Procedural Motion.
- 16.5 Nothing in this clause 16 limits the discretion of the Chairperson pursuant to clause 35.

**Carried
unanimously**

A briefing was presented by Jeremy Bath CEO, Fiona Leatham Director People and Culture, and Stephen Hart Emergency Management Coordinator.

PROCEDURAL MOTION

Moved by Cr Clausen, seconded by Cr Rufo

Council extend the duration of the meeting until 10.00pm.

**Carried
unanimously**

PROCEDURAL MOTION

Moved by Cr Elliott, seconded by Cr Rufo

Council extend the duration of the meeting for a further 30 minutes.

Carried

The meeting concluded at 10.26pm.