



ABN 87421344002 | INC ID 9895536

BOARD MEMBERS

Name	Abbreviation	Business represented
Wayne Roberts	WR	Iona on Robert
Rhonda Drivas	RD	Wallsend Village
Linda Pinkerton	LP	Spellbound Botanics
Phil Murnain	PM	Bluegum Road Men's Shed
Pauline Sellars	PS	Samaritans

CN REPRESENTATIVES

Thomas Michel	TM	CN
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GUESTS

Tori Gill	TG	VEM Services in the absence of Janice Musumeci Consultancy
Bianca Bartlett	BB	Purple Card Project Pty Ltd

MEETING OPEN: 5:25pm

MEETING CLOSE: 6:37pm

MEETING MINUTES

Date	Tuesday 26 July 2022
Location	Zoom
Minute Taker	Tori Gill

ATTENDEES

Name	Abbreviation	Business represented
Rhonda Drivas	RD	Wallsend Village
Phil Murnain	PM	Bluegum Road Men's Shed
Pauline Sellars	PS	Samaritans

APOLOGIES

Wayne Roberts	WR	Iona on Robert
Linda Pinkerton	LP	Spellbound Botanics

MINUTES

Item No	Agenda Item	Details	Actions
1. Welcome and Administration			
1.1.	Confirmation of Previous Minutes	Moved: Phil Murnain Seconded: Rhonda Drivas	NIL
1.2.	Conflicts of Interest	-	NIL
1.3.	City of Newcastle Matters	<ul style="list-style-type: none"> 2021-22 Wallsend acquittal and 2022-23 Deliverables Plan have now been approved, and a service agreement between Wallsend TBA and City of Newcastle has now been issued for Wayne to sign. Wallsend SBR applications have been assessed. Pending approval of minutes by the panel, the successful applicants will be notified in the coming days. 	NIL
1.4.	Correspondence	<ul style="list-style-type: none"> PM spoke to Canvas Events PR, see Wallsend 2024 Event for further discussion PS emailed Councillors to request historical outcome was of proposal regarding Newcastle Council Free Dump Point (toilet waste point): Councillors have noted that they investigate and let BIA know. 	PM and PS to continue conversations with relevant stakeholders as noted aside.
1.5.	At Bank:	<p>LP ABSENT, NOT OBTAINED</p> <p>End of June the bank account was frozen; Amounts to be question and affirmed as legit purchases in August Meeting</p> <ul style="list-style-type: none"> \$1500 taken out for Social Media (likely JezWeb) \$2451 unknown INV 19640 	NIL
2. Outstanding Actions			
2.1	-	-	NIL
3. Items for Discussion and Decision			
3.1	Subcommittee Reports: Events	WR ABSENT, NOT DISCUSSED	NIL
3.2	Subcommittee Reports: Flags	Flags on existing poles. Purchase 80 new flags (2 sets of 40).	PM to obtain new quote with double

		<ul style="list-style-type: none"> - PM went to SignWave to investigate materials and suppliers. - First quote with 110 material was for \$4600 approx, other block out fabric quoted at \$8500 approx. - Another material 210 Oxford: \$4700 approx. - PS suggested to go with the 110 material with two sided printing and then obtain two other quotes from different suppliers and then allow the Board to pick from them at August meeting. 	<p>sided 110 fabric print.</p> <p>SignWave Storeperson to look at poles already in Wallsend and see whether design in compatible.</p> <p>WR / PM to discuss progress at August meeting.</p>
3.3	Subcommittee Reports: Beautification	WR ABSENT, NOT DISCUSSED	NIL
4. General Business			
4.1	Wallsend Welcome Sign	WR ABSENT, NOT DISCUSSED	NIL
4.2	Op Shop Trail Update	<ul style="list-style-type: none"> - BB pre-approval for project and pending SBR grant for the Op Shop Trial; BIA have contributed in \$10 000 to date. - Short Term: Wanting to have Launch Date for 29 September 2022; looking at doing Shop &Dine Local Vouchers - BB requires assistance in identifying which businesses in Wallsend would like participate eg. Resturants, café, newsagency, hairdressers. TG suggested that an email to database, or facebook / Instagram callout can be co-ordinated after approved by Board. - <u>Banners in Nelson Street</u>: BB notified the Board that the application has been rejected by Senior Development Officer at Council. She was notified that planning consent and hence a DA is required. Further clarification may want to be sought about this; what has the process been in Hamilton BIA and what procedure did they take to overcome this? 	<p>BB to send through relevant logistics and correspondence from Council. TG to forward to Janice.</p> <p>TG to co-ordinate BB to write email / social media content to be dispersed to potential businesses.</p> <p>BB to send relevant correspondence to TG and TG to forward to Janice for perusal.</p>



4.3	Wallsend 2024 Event	<ul style="list-style-type: none">- PM received Proposal from Sally Hill from Canvas Events; Board believes it is not sufficient.- PM to contact Sally and request a budget breakdown and extensive event proposal before making a decision.	PM
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Next Meeting: Tuesday 23 August, 5pm.