

Minutes

Liveable Cities Advisory Committee



Date: Monday 27 November 2023	Time: 5.30pm – 7:30pm	Venue: City of Newcastle 12 Stewart Avenue, Newcastle West LMRR1, Level 6
Meeting No: 21	Meeting Objective: Liveable Cities Advisory Committee To provide advice and guidance on the development of strategies and identification of challenges and opportunities about urban planning, heritage, safety, affordable housing and healthy and connected urban systems within the Local Government Area (LGA)	

1. WELCOME

1.1 Welcome to Country

I would like to acknowledge that today we are meeting on the land of the Awabakal and Worimi people. I would like to pay my respects to the traditional custodians of the land, elders, past, present and emerging.

1.2 ATTENDANCE AND APOLOGIES

Attendance

Councillor Dr John Mackenzie	Chair - City of Newcastle Councillor
Councillor Dr Elizabeth Adamczyk	City of Newcastle Councillor
Michelle Bisson	CN Executive Director Planning and Environment
Kylie Reay-Reilly	CN Executive Assistant
Steve O'Connor	SLR Consulting
Sparrow Katekar	Community Representative
Calan Cockburn	CN Senior Strategic Planner
Amy Ryan	CN City Significant & Strategic Planning Manager
Scott Moore	CN Executive Manager Finance, Property and Performance and Deputy CFO
Andrew Golden	Department of Planning and Environment
Anthony Richardson	Department of Planning and Environment

Apologies

Lord Mayor Councillor Nuatali Nelmes	City of Newcastle Lord Mayor
Councillor John Church	City of Newcastle Councillor
Sue Anne Ware	University of Newcastle
Michael Nolan	Home in Place / UDIA
Kristi Jorgensen	Department of Regional NSW

1.3 Declaration of Conflicts of Interest

- No declarations raised

2. Minutes and Actions

2.1 Minutes from previous meeting endorsed

- Minutes from the LCAC meeting #20 held on 5 September 2023 were supported and approved with a minor correction requested from Councillor Adamczyk. Minutes endorsed by Councillor Adamczyk and Steve O'Connor

[FINAL - Minutes - LCAC Meeting - 5 September 2023](#)

2.2 Outstanding Action and Business

- NIL

ITEMS OF BUSINESS

3. Update

3.1 Presentation - Community Dashboards

Presentation by Scott Moore

- Presentation provided - Community Dashboards

[Presentation - LCAC - Community Dashboards.pdf](#)

Presentation

- Dashboards drive engagement in our reporting
- Community Dashboard - The Community Dashboard is a destination for the community that provides a snapshot of the wellbeing of our city and community. These community indicators are aligned with our vision in Newcastle 2040, organised around our strategic priorities identified by the community during the engagement for Newcastle 2040. Our community dashboard will be updated annually
- Newcastle 2040 Dashboard - Identifies the community's main priorities and aspirations for the future and sets our vision for the next 10 years
- Delivering Newcastle 2040 Dashboard - Demonstrates how we will achieve the community's visions and priorities
- Council works under the integrated, planning and reporting framework and this applies to all NSW Local Government, which help outline the strategic framework we have

NOTE - Councillor Mackenzie arrived 5.40pm

Discussion points

- Overlap of social infrastructure indicators
- Project timeframes and benefits, community advocacy, accessibility, distribution / rollout plan, feedback

ACTION - Send link to Community Dashboards to LCAC members - KRR

4. Update

4.1 DCP

Presentation by Michelle Bisson

[Presentation - LCAC - Draft NDCP 2023 Post Exhibition.pdf](#)

Presentation

- Overview of exhibition & submissions
- Proposed changes
- Next steps (Councillor Workshop 5 December 2023 & Report to Council 12 December 2023)

[Documentation - DCP - Summary of submissions](#)

Discussion points

- Commencement date - 1 March 2024
- Savings provisions
- Success of DCP working party - Councillor Adamczyk chaired the DCP Working Party which sits under LCAC. DCP Working Party high expectations and well received progressive controls in the community

ACTION - Send summary of DCP submissions to LCAC members - KRR

5. Update

5.1 Broadmeadow Place Strategy

Presentation by Calan Cockburn, Andrew Golden and Anthony Richardson

- Presentation provided - Broadmeadow Place Strategy

[Broadmeadow - Residents and Visitors Survey Analysis](#)

[Broadmeadow - Development of Draft Vision, Pillars and Principles](#)

Presentation

- Feedback from LCAC - Strategy / Rezoning
- Update on Vision, place pillars, place principles and confirmation of final sections draft
- Update on EbD Workshop 2
- Workshop feedback on structure plan
- Overview (Update and timeline; Enquiry by Design outcomes; Emerging Structure Plan; Feedback on Draft Vision; Update on Engagement; Next Steps)

Discussion points

- Key outcomes and scenarios
- Primary and High School in precinct
- Technical reports - project team are collating reports
- Flooding - working groups to drive collaboration; also looking at possibilities outside precinct for flood storage
- Affordable housing - state land and private land. Sale of public land, feasibility testing (contamination and remediation), density, contribution plan, public, social and affordable housing
- Planning proposal, LEP amendment, rezoning, open / green spaces
- TAHE land, Styx Creek and Cottage Creek - contamination and renaturalisation
- Public transport and affordability
- Precinct constraints
- Entertainment and leisure centre
- Further engagement
- Next steps - Councillor Workshop Briefing (December), finalising technical reports, structure plan and draft place strategy in 2024, pre-exhibition pop-ups and consultation in early 2024, public exhibition mid 2024

ACTION - Send copy of Initial Broadmeadow feedback on draft vision to LCAC members - KRR

Note - Sparrow Katekar left the meeting (6.35pm)

6. General Business

6.1 Membership confirmation for 2024 (Existing and EOI)

Councillor Dr John Mackenzie	Confirmed
Councillor Dr Liz Adamczyk	Confirmed
Councillor John Church	No response
Kristi Jorgensen	Confirmed (post meeting)
Michael Nolan	Confirmed (post meeting)
Steve O'Connor	Confirmed
Sue Anne Ware	Withdrawn
Sparrow Katekar	Confirmed

- Two new 'community' members have agreed to join LCAC to replace exiting community members:
 - Kathleen Mee - University of Newcastle - Associate Professor (Editor-in-Chief, *Australian Geographer*, Program Convenor Bachelor of Development Studies, School of Environmental and Life Sciences)
 - Mark Kelly - ADWJohnson - Managing Director - Chartered Engineer
- Member Sue Anne Ware is also exiting and a new replacement will be required as the University of Newcastle representative

ACTION - Contact Michael Nolan and Kristi Jorgensen regarding continuation of their LCAC membership into 2024 - KRR

- **Contact University of Newcastle for details of alternative LCAC membership for Sue Anne Ware - KRR**
- **Send welcome pack to new LCAC members Kathleen Mee and Mark Kelly (ToR and meeting schedule) - KRR**

7.

7.1 Agenda Focus for 2024

- Broadmeadow
- Local Character Statements
- Heritage Conservation Areas
- Survey results re focus for 2024
- **Proposed Meeting dates for 2024**
 - 5 March 2024 - Endorse LCAC Annual Report
 - 4 June 2024
 - 3 September 2024
 - TBA

7.2 Satisfaction Survey

- An LCAC 2023 satisfaction survey will be forwarded to all LCAC members to complete and offer feedback

ACTION - Forward LCAC satisfaction survey to all committee members - KRR

[LCAC Satisfaction Survey](#)

8. Closing

- Councillor Mackenzie thanked everyone for their attendance and contributions.
- Next Meeting – February / March 2024
- Meeting closed at 7.40pm

Chairperson
Councillor Dr John Mackenzie

MEETING ACTIONS SUMMARY TABLE	
ACTION	RESPONSIBLE PERSON
Send link to CN Community Dashboards to LCAC	Kylie Reay-Reilly
Send summary of DCP Submissions to LCAC	Kylie Reay-Reilly
Send copy of feedback on Broadmeadow draft vision to LCAC	Kylie Reay-Reilly
Send 'Satisfaction Survey' to LCAC	Kylie Reay-Reilly
Reach out to Michael Nolan and Kristi Jorgensen regarding continuation of their LCAC membership into 2024	Kylie Reay-Reilly
Reach out to University of Newcastle, for details of alternative LCAC membership for Sue Anne Ware	Kylie Reay-Reilly
Send welcome pack to new LCAC members Kathleen Mee and Mark Kelly (ToR and meeting schedule)	Kylie Reay-Reilly

Liveable Cities Advisory Committee



OUTSTANDING ACTIONS AS AT 27 NOVEMBER 2023

Meeting Date	Responsible Officer	Action	Due Date	Status
27 November 2023	Kylie Reay-Reilly	Send link to CN Community Dashboards to LCAC	February 2024	IN PROGRESS
27 November 2023	Kylie Reay-Reilly	Send summary of DCP Submissions to LCAC	December 2023	COMPLETED
27 November 2023	Kylie Reay-Reilly	Send copy of feedback on Broadmeadow draft vision to LCAC	January / February 2024	COMPLETED
27 November 2023	Kylie Reay-Reilly	Send 'Satisfaction Survey' to LCAC	December 2023	COMPLETED
27 November 2023	Kylie Reay-Reilly	Reach out to Michael Nolan and Kristi Jorgensen regarding continuation of their LCAC membership into 2024	November 2023	COMPLETED
27 November 2023	Kylie Reay-Reilly	Reach out to University of Newcastle for details of alternative LCAC membership for Sue Anne Ware	December 2023	COMPLETED
27 November 2023	Kylie Reay-Reilly	Send welcome pack to new LCAC members Kathleen Mee and Mark Kelly (ToR and meeting schedule)	December 2023	COMPLETED
5 September 2023	Calan Cockburn	Survey results broken down into people living, working or visiting etc as part of the communication report with the Place Strategy	October / November 2023	COMPLETED
5 September 2023	Michelle Bisson	Advise CEO's office that the next LCAC meeting will be held on an alternative night - possibly Monday 27 November or Wednesday 29 November	October 2023	COMPLETED

5 September 2023	Kylie Reay-Reilly	Amend previous minutes (6 June 2023) - Remove Steve O'Connor as an apology	September 2023	COMPLETED
6 June 2023	Sam Cross	LCAC receives a copy of any submissions on DCP from exhibition.	August / September 2023	COMPLETED
7 March 2023	Calan Cockburn	Distribute the Broadmeadow Brochure to LCAC Committee Members and Guests once finalised.	April 2023	COMPLETED This has been sent and seeking input from the Committee through the survey
7 March 2023	Kristi Jorgensen	Contact Simon Massey for further information on 'Move to Newcastle'	June 2023?	COMPLETED Simon's contact details provided to Kristi
6 September 2022	Michelle Bisson	6.3 – Stewart MacLennan to be contacted to be part of DCP Working Party	October 2022	COMPLETED Stewart MacLennan contacted but no response to date – invited to 6 March 2023 DCP working party
7 June 2022	David Clarke	4.1 – David Clarke to distribute information on community and operational land	June – September 2022	COMPLETED Committee discussed at meeting in June and September 2022
7 June 2022	David Clarke	4.4 – Arrange future briefing on maintenance and management of land parcels transferred from HCCDC, with a particular focus on the sea walls	September 2022	COMPLETED
7 June 2022	David Clarke	4.2 – Brief the Committee on Accelerated DA trial results at the next meeting	September 2022	COMPLETED
7 June 2022	David Clarke	4.5 – Michelle to establish the DCP Working Party and provide a timeline for the review, including for different sections	September 2022	COMPLETED
1 March 2022	David Clarke	9.2 – David Clarke to formalize the LCAC as the Broadmeadow Place Strategy Working Party and organize the first meeting	Early 2023	COMPLETED NSW Government has identified Broadmeadow as a Precinct and the Place Strategy commenced – LCAC Committee Members are the Broadmeadow Working Party

1 March 2022	David Clarke / Kylie Reay-Reilly	3.5 – David Clarke Kylie Reay-Reilly to share a summary of the liveable and wellbeing survey with the Committee		COMPLETED Committee survey undertaken – Link to survey provided (internal only) – Liveability and Quality of Life Survey final March 2022.pdf
1 March 2022	David Clarke / Kylie Reay-Reilly	3.6 – David Clarke Kylie Reay-Reilly to list Kelly Arnott on 6 September 2022 Committee meeting agenda to present the dashboard		COMPLETED CSP 2040 endorsed, dashboard finalised – Newcastle 2040 relevant website links provided. Dashboard presentation scheduled for LCAC meeting 6 June 2023
1 March 2022	David Clarke / Kylie Reay-Reilly	7.5 – David Clarke Michelle Bisson, Councillor Mackenzie and Kristi Jorgensen to meet to discuss the format with providing feedback from the committee to CN Officers on big ticket matters		COMPLETED Meeting scheduled for 24 May 2023
1 February 2022	Cr Mackenzie	5.3 – LCAC to hold a joint meeting with the Infrastructure Advisory Committee to explore opportunities for the Blue Green Grid in the Newcastle LGA	TBC	COMPLETED Deferred – Focus area for 2023 is Broadmeadow Place Strategy – can be considered later in the year