



Applications for Financial Assistance – City Centre Mall and City East Special Rate Payers

Following a successful Lord Mayoral Minute, assistance to businesses feeling financial pressure located within the Hunter Mall and Newcastle East areas will continue in 2019/20. This assistance recognises the financial pressure felt by businesses caused by ongoing development construction in the subject areas over the next year. The assistance is available to all businesses located within the City Centre Mall or City East Special Rate Area. If your business is located within this area, financial support of 50% of the amount of the 2019/20 City Centre Mall or City East Special Rate is now available. This assistance can be accessed by completing this application and returning it to us. **N.B. Payment of at least the first 2019/20 quarterly rates instalment is required prior to the application being considered.**

Private and Confidential

This application must be completed by the property owner and (where applicable) the tenant(s) of the property.

PART A (TENANT'S DETAILS) where more than one tenant - a separate application is required for each tenant (leave this section blank if the property is not tenanted)

Contact Name: _____

Business Name: _____

Address of Property: _____

Telephone number () _____ Mobile _____

Email _____

Tenant's Financial Pressure Declaration

I declare I am the tenant of the subject property and my business is suffering financial pressure due to the ongoing development construction in the Hunter Street Mall or Newcastle's East End.

Declared at: on...../...../.....20....

[place] [date]

.....
[signature of tenant]

PART B (PROPERTY OWNER'S DETAILS)

Rate Account number
(From your Rates and Charges Notice)

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Contact Name: _____

Business Name: _____

Address of Property: _____

Telephone number () _____ Mobile _____

Email _____

Is this property occupied by the owner? Yes No

If YES - complete the following 'Property Owner's financial pressure declaration'
If NO - complete PART C "Property Owner's Commitment to Tenant"

Property Owner's financial pressure declaration

I declare I am the owner of the subject property and my business is suffering financial pressure due to the ongoing development construction in the Hunter Street Mall or Newcastle's East End.

Declared at: on.../.../...20....
[place] [date]

.....
[signature of owner]

PART C PROPERTY OWNER'S COMMITMENT TO TENANT

I commit to passing on all financial assistance received by City of Newcastle to all tenants of this property who have applied for assistance.

Declared at: on.../.../...20....
[place] [date]

.....
[signature of Owner]

PART D PROPERTY OWNER'S BANK ACCOUNT DETAILS

Details of the Bank Account to be credited:

Name of the financial institution _____

Address of financial institution _____

Bank Account in Name of (full names)

(Given Name(s) (Surname(s) or Company/Business Name)

BSB No

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Bank Account No

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Lodging your request for Assistance

Email:

mail@ncc.nsw.gov.au

By mail:

Chief Executive Officer
City of Newcastle
P O Box 489
NEWCASTLE NSW 2300

In person:

City of Newcastle
282 King Street
Newcastle NSW 2300
Or from October 2019
12 Stewart Avenue,
Newcastle West NSW 2302.

Protecting your privacy

City of Newcastle (CN) is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council's Privacy Management Plan.

Purpose: CN will use this information to determine whether it can support you by providing financial assistance. By completing this form you confirm you wish to apply for assistance. You are declaring you or the tenant has suffered financial hardship. The property owner also commits to pass on 100% of the financial assistance to the tenant (where applicable).

Intended recipients: Selected officers within CN's Rates and Debt Management Team. This team is part of the Finance Service Unit which belongs to the Governance Directorate within City of Newcastle.

Supply: The supply of this information is voluntary.

Consequence of Non Provision: CN will be unable to support you or your tenant in providing financial assistance.

Storage and security: Your information will be stored in the electronic database and will be available to only CN staff.

Access: Your information on this application can be checked for accuracy by calling the Rates Team on (02) 4974 2310.