

CONFIRMED MEETING MINUTES

Date	11.01.22
Location	MMC
Time meeting opened	4:30PM
Person keeping minutes	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Warren Pullbrook	WP	Brook Motors
Kath Teagle	KT	Mayfield Medical Connection
Chris Arnold	CP	Arnold Property
Reece Hignell	RH	Community Member
Apologies		
Ashlea Dowden	AD	Mayfield Florist
Amy Baldwin	AB	Side Pocket Espresso
Guests		
Janice Musumeci	JM	JM Consultancy Services
Thomas Michel	TM (CN)	City of Newcastle
Mitchell Reece	MR	Curious Legends
Kerry Dowling	KD	One Small Planet
Brett Hyham	BH	MEX Club

MINUTES:

Item	Details	Actions
City of Newcastle matters	TM – Local Centre Upgrade announced, Commencement 12month. Possible for a Board member to be involved with the consultation process. CoN very interested in the Boards Safety Audit. Public forum consultation. The Boards \$50k allowance for lighting project not well timed now.	
Governance		
Conflict of interest	nil	
Previous minutes	Accepted by all. Approved: WP Seconded by: KT	
Matters arising	nil	
Correspondence	nil	
Budget	\$87192.35	

Subcommittee reports		
Street Art	AB/RH – Found suitable locations for murals. Next step is taking the designs to location for approval. Focus on high profile locations with passing traffic.	KT – Provide JM with Priceline contact details for RH Kt – Connect RH with a local indigenous artist she knows.
Business Support: New businesses in precinct	nil	
Social Media	<p>KD – Presented report (available upon request). JM now an admin on page.</p> <p>WP – Advised Street Art project with Rebecca Murray on pause due to local centre upgrade.</p> <p>KT – Advised Mark Dowling has a lot of historical information good contact for socials</p> <p>KD/KT – Logo / branding. KT advised Board previously purchased artwork.</p> <p>RH/KD – Direction moving forward? More interactive business page? EG: spotlight on businesses, videos,</p> <p>KD – Plan to feature local business owners, chefs,</p> <p>RH – Suggested videographer, better quality, and useful promotional tool for business afterwards.</p> <p>Board agreed to source videographer quote</p> <p>KD – Database now has around 80 businesses.</p> <p>JM – This will be useful for Evan Sutter and the Hapzly project.</p> <p>VOTE – KD continue looking after social media</p> <p>Unanimous decision by Board to continue with One Small Planet month to month basis</p>	<p>KD – Change contact email to BIA gmail account for JM to follow up</p> <p>KT – Provide KD with Marks contact details KT – Forward artwork to KD/JM Board to review at follow up meeting.</p> <p>JM – Email quote to Board</p> <p>JM – Follow up Evan Sutter for a report before AGM</p>
General business	New Member Nominee Brett Hyham from MEX Club – Introduction to Board	

	<p>New Member Nominee – Tony Sansom unable to attend meeting.</p> <p>MR – Curious Legends pitch to Board for a community activation in Dangar Park. April/May</p> <p>RH – Suggested combination CL with food stalls, music and markets. Possible annual event.</p> <p>TM – Suggested an all ages festival catering to 800 – 1000 people</p> <p>WP – Agreed budget to be taken from lighting and moved into an event</p> <p>RH – Board approved via email \$2k spend for Newcastle Food Month. Focus on small vendors.</p> <p>JM – Ashlea Dowden intention for Board</p> <p>WP – CA to be set up on CommBiz.</p> <p>CA – Liaising with Chief Inspector Meares about rise in car break ins in Mayfield.</p>	<p>WP / CA – Catch up with Tony before AGM</p> <p>JM – Send New Nominee letter and send response to Board for consideration.</p> <p>MR – Get back with quotes via email to Board</p> <p>JM – Follow up with Hunter Events Group for another quote</p> <p>JM – Follow up Ashlea Dowden intention for Board</p>
<p>Review: how did we go?</p>	<p>Productive</p>	

NEXT MEETING:

<p>Date:</p>	<p>AGM Tuesday 15/02/22</p>
<p>Time:</p>	<p>5.00</p>
<p>Location:</p>	<p>Stag & Hunter Upstairs</p>

MEETING CLOSE:

<p>Time meeting closed:</p>	<p>5.45pm</p>
------------------------------------	---------------