

Date: Tuesday 4 February 2020	Time: 5.30 – 7pm	Venue: Room 4.1, City Administration Centre, 12 Stewart Avenue
Meeting No: 3	Meeting Objective: To provide advice and guidance on the development of strategies, and identification of challenges and opportunities, in relation to built and natural facilities and systems within the LGA.	

1. Welcome

Councillor White acknowledged the Awabakal and Worimi peoples and welcomed attendees to the meeting.

1.1 Attendees:

Cr Emma White	Deputy Chairperson
Mark Dunlop	General Manager, Keolis Downer
Kim Lenox	Community Representative
Paul McLachlan	Acting Director Regional Planning, Roads and Maritime Services
Ken Liddell	Director Infrastructure and Property, City of Newcastle (CN) (Facilitator)
Rachel Howard	Executive Assistant, Director Infrastructure and Property (Secretary)

1.2 Apologies:

Jonathon Clarke	Customer Manager – Urban Planning, Ausgrid
Graham Wood	Acting Chief Executive Officer, Hunter Water Corporation

1.3 Guests:

Matthew Murray	Chief of Staff, Lord Mayor's Office
Joanne Rigby	Manager Assets and Projects, City of Newcastle

2. Declaration of Conflicts of Interest

2.1 Nil.

3. Confirmation of Previous Minutes and Business Arising

3.1 Minutes

3.1.1 Minutes of the meeting held 4 November 2019 confirmed.

3.1.2 Action updates:

Meeting Date	Item	Action	Update	Status
4/11/2019	Newcastle Ocean Baths	Manager Assets and Projects to contact CN's communications team in relation to the community engagement opportunities.	Community consultation is ongoing and a Community Reference Group is being established.	Complete
4/11/2019	Notice of Motion 27/08/19 - Youth Mock Council - Netting on Drains	Manager Assets and Projects to raise the potential for educational signage with CN's communications team.	Both the stormwater and communications team are undertaking actions to design and install educational signage at NETS sites.	Complete

3.2 Business Arising

- 3.2.1 Councillor Dunn's resignation as a member of the Committee dated 29 January 2020 was tabled and accepted by the Committee.
- 3.2.2 The Facilitator advised that the Committee's Terms of Reference states membership of 'up to three Councillors'. Quorum is constituted by attendance of a majority of members including at least one Councillor member.
- 3.2.3 The Committee agreed that Deputy Chairperson, Councillor White will continue to chair meetings.
- 3.2.4 In accordance with the Committee's Guidelines for Meeting Practice, City of Newcastle (CN) will call for nominations for Councillor Members at the commencement of the new Council term.

4. Capital Works Program overview

- 4.1 The Manager Assets and Projects provided an overview of CN's capital works program. During the discussion it was noted that:
 - 4.1.1 The Cell 9 development at Summerhill Waste Management Centre is a significant project. A tour can be arranged for any members interested in viewing the site.
 - 4.1.2 The South Newcastle Beach Bathers Way project is at 90% design stage.
 - 4.1.3 Discussions are ongoing between CN and TfNSW regarding the installation of traffic signals at the intersection of Chinchin and Clyde streets, Islington.
 - 4.1.4 A significant amount of reactive maintenance works are included in the program, including the emergency response to coastal erosion at Stockton.
 - 4.1.5 Pedestrian and mobility access continues to be a key focus for CN.
 - 4.1.6 The Facilitator invited Members to share their ideas for Committee discussion points.

5. General Business

- 5.1 Keolis Dowler provided an update on current activities, during the discussion it was noted that:
 - 5.1.1 Planning for the new bus interchange in Newcastle West continues.
 - 5.1.2 Collaboration with CN's smart city team is ongoing.
 - 5.1.3 The autonomous vehicle trial is ongoing.
 - 5.1.4 The Newcastle Light Rail has carried its one millionth passenger.
 - 5.1.5 Greenery between the light rail tracks is the responsibility of Keolis Downer.

5.2 TfNSW provided an update:

- 5.2.1 TfNSW absorbed Roads and Maritime Services as of October 2019 and in turn is going through a large divisional restructure.
- 5.2.2 Rankin Park to Jesmond inner city bypass is in its final design stage.
- 5.2.3 Hexham Straight upgrade to increase capacity at Hexham Bridge is in the early stages of development.
- 5.2.4 Lower Hunter Freight corridor – options for public consultation are due to be released in the first half of this year.

6. Closing

- 6.1 The next meeting is scheduled for 5.30pm on Tuesday, 7 April 2020 at the City Administration Centre, 12 Stewart Avenue, Newcastle West.

Meeting closed 6.30pm