



BOARD MEMBERS

Name	Abbreviation	Business represented
Wayne Roberts	WR	Iona on Robert
Rhonda Drivas	RD	Wallsend Village
Linda Pinkerton	LP	Spellbound Botanics
Luke Whitby	LW	Nourish Health Hub
Julie Pike	JP	Julie's La Petite
Nathan King	NK	Divalinas
Brittany Saunders	BS	Lemongrove Hotel

CN REPRESENTATIVES

Thomas Michel	TM	CN
Cr E Adamczyk	EA	CN
Cr D Richardson	DR	CN
Cr C Pull	CP	CN

GUESTS

Janice Musumeci	JM	Janice Musumeci Consultancy Services
Georgia Lazzari	GL	CN
Carl McEwan	CM	Community Member

MEETING OPEN: 5:31pm

MEETING CLOSE: 5:55pm

MEETING MINUTES

Date	25/10/23
Location	Iona on Robert (52 Robert Street, Wallsend)
Minute Taker	Janice Musumeci, JM Consultancy Services

ATTENDEES

Name	Abbreviation	Business represented
Wayne Roberts	WR	Iona on Robert
Linda Pinkerton	LP	Spellbound Botanics
Rhonda Drivas	RD	Wallsend Village
Nathan King	NK	Divalinas
Janice Musumeci	JM	Janice Musumeci Consultancy Services
Julie Pike	JP	Julie's La Petite
Cr E Adamczyk	EA	CN
G Lazzari	GL	CN
C McEwan	CE	Community Member

APOLOGIES

Luke Whitby	LW	Nourish Health Hub
Cr D Richardson	DR	CN
T Michel	TM	CN
Brittany Saunders	BS	Lemongrove Hotel

MINUTES

Item No	Agenda Item	Details	Actions
1. Welcome and Administration			
1.1.	City of Newcastle Matters	<p>GL advised CN preliminary discussions to host a significant event mid-year 2024 to celebrate the 150th anniversary of Wallsend becoming a municipality.</p> <p>This is lieu of granting extra funds requested by WTBA for an event in a letter to CN April 2023.</p> <p>WTBA, community and businesses will be consulted.</p> <p>CM queried meetings at Sonia Hornery's office about the 150th as mentioned in some previous WTBA minutes.</p> <p>WR advised this is held at SH office's SH is not part of the planning it is a place for a community-based committee to meet. WTBA is also involved as WR attends.</p>	
1.2.	Previous Minutes	Approved JP Seconded NK	
1.3.	Conflict of Interest	Reference to previous minutes and Bianca Bartlett with Handmade Markets management proposal	<p>JM confirmed BB has resigned from Board.</p> <p>Vote for Handmade Markets management conducted via email with approval from WR, JP, BS, RD Opposed by LW, NK, LP</p> <p>Majority vote in favour.</p>

1.4.	Budget at Bank	Comm SBR Funds \$67,194.96 WWF \$ Relief Fund \$ Membership SBRL	
1.5.	Correspondence	Email from guest CM requesting information about WOW Wallsend Cr E A introduction to new business owner for possible Board member. Mike Holm from Newy Supply Co at 61 Robert St Wallsend	JM responded via email, phone call and invite to meeting JM followed up and unable to attend today's meeting will be invited to AGM
2. Outstanding Actions			
	Nil	Nil	Nil
3. Items for Discussion and Decision			
3.1	Events	WR liaising with event organisers regularly regarding upcoming Xmas activations. Handmade Markets Lengthy discussion about management following on from email vote. WR met with BB to discuss proposal and Board emailed proposal of up to \$800 per month to manage with stall holders charged \$20 fee. This fee comes back to WTBA and if full markets would cover half the management fee. WR discussed this with Board expressing the uniqueness of Handmade Markets. Discussed budget restraints to go bigger and that if this idea was to be pursued it could be an SBR Contestable funded application from interested party. LP/NK: Queried how many markets can the park fit to recoup cost.	WR to follow up

		LP requested reconciliation of stall holders' fees to be sent monthly.	JM to advise BB
3.2	Beautification	<p>WR Requested flags be changed to Seasons Greetings</p> <p>Board agreed after Halloween,</p> <p>JM presented quotes for pressure cleaning the footpath in precinct.</p> <p>WR met with 2 suppliers walked the precinct and we have received two like for like quotes for same area.</p> <p>Quote 1 \$9,680</p> <p>Quote 2 \$20,240</p> <p>Board voted unanimously for Quote 1</p> <p>Businesses will be notified by supplier before the cleaning proceeds and it will be undertaken mostly at night.</p>	<p>WR will contact Jason Boards to install.</p> <p>JM advise supplier</p>
4. General Business			
4.1	AGM	<p>NOM forms received from current Board keen to remain.</p> <p>Constitution states WTBA can have up to 11 Board members.</p>	<p>WR follow up and confirm meeting location inform JM</p> <p>JM liaise with social media and EDM management for notice to members 2 weeks prior to meeting. Will also go out to database separately.</p>

Next Meeting: AGM NOV 15 – All current Board to be present