



BOARD MEMBERS

Name	Abbreviation	Business represented
Wayne Rogers	WR	Iona on Robert
Rhonda Drivas	RD	Wallsend Village
Linda Pinkerton	LP	Spellbound Botanics
Phil Murnain	PM	Mens Shed
Pauline Sellers	PS	Samaritans

CoN REPRESENTATIVES

Thomas Michel	TM	CoN
Janice Musumeci	JM	CoN

Guests

Mitchel Reece – Curious Legends

MEETING OPEN: 5.34pm

MEETING CLOSE: 6.40pm

MEETING MINUTES

Date	12/04/2022
Location	Wallsend Village
Minute Taker	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Wayne Rogers	WR	Iona on Robert
Linda Pinkerton	LP	Spellbound Botanics
Phil Murnain	PM	Mens Shed
Pauline Sellers	PS	Samaritans
Thomas Michel	TM	CoN
Janice Musumeci	JM	JM Consultancy Services
Mitchell Reece	MR	Curious Legends

APOLOGIES

Rhonda Drivas	RD	Wallsend Village
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MINUTES

Item No	Agenda Item	Details	Actions
1. Welcome and Administration			
1.1.	Confirmation of Previous Minutes Correspondence Budget	Moved: PM Seconded: WR Cr Adamcyk E Introduction with Julie @Wallsend Dental Amy from Wallsend Village with promotional calendar. Email sent to James Hingston advising EOI to be opened again for social media management at the end of his tenure. Officially providing the required notice. Board copied in on email. At Bank \$102,797.49 ATO BAS to pay \$8243	Nil JM – Welcome email sent and WR to follow up. WR – Invite Amy from Wallsend Village to next meeting JM – Invite Julie from Wallsend Dental
2. General Business			
2.1	Wallsend Winter Fair Survey results	112 emailed survey 12 responses 58% responded yes to wanting the fair Not a good response need to do face to face	VEM Services to be despatched to walk Wallsend with survey for more interaction and more results. Approved LP Seconded PS
2.2	Beautification – WR	Jeremy Ratcliffe lodging new proposal for Green St Program	

	<p>Murals - WR</p> <p>WR- Proposed Bins to be painted along Nelson St</p>	<p>management 22/23 including gardens near new mural.</p> <p>WR- Sent letter to CoN and lodged CRF online regarding street and garden maintenance and no response as yet.</p> <p>Picket Fence quotes received</p> <p>1 x \$4100</p> <p>1 x \$3300</p> <p>\$3300 Approved PM</p> <p>Seconded LP</p> <p>Met with UPNUP who have been liaising with Heritage Group, BIA and building owner. Sonia Honerys Office side wall. Estimated start date end May.</p> <p>Decision adjourned</p>	<p>TM - Follow up on CRF</p> <p>PS - advise painter and \$500 deposit to be paid</p> <p>Mens Shed to repair a few picket posts.</p> <p>WR - Provide TM with mud map of bin locations.</p>
<p>2.3</p>	<p>City of Newcastle Matters - TM</p>	<p>All BIAs to submit Deliverables Plan end May. Acquittal end June. Goal is all BIAs apply for a neat \$100k. Surplus is quarantined in an account and can go into SBR Contestable funding.</p> <p>SBR Contestable Funding open on April 26 - May 20.</p> <p>Info session May 4 FOR Wallsend. Board to rally any interested parties.</p>	<p>JM - Board met with Purple Card Project and Samaritans about funding for a new project.</p> <p>Curious Legends approached for Halloween.</p>

			WR- Mt with UPNUP about murals
2.4	Events - WR	<p>Mothers day event Double Digits proposal presented to Board.</p> <p>50 ticktes to giveaway for high tea on socials and Newcastle Weekly.</p> <p>Budget \$4000 + venue hire \$500 +paid social posts \$200 + creative for ad \$150</p> <p>Approved LP</p> <p>Seconded PM</p>	<p>DD – Send 2 styles of creative for artwork to Board.</p> <p>WR- Arrange a paid boosted post.</p>
2.5	Website Refresh – JM put forward 2 quotes to Board.	PM – Will there be extra cost for updates? Can Board modify as needed?	JM – Provide answers to Board queries and Send Board examples of websites from both suppliers.
2.6	Banners – JM/WR	<p>JM – Submitted CRF to CoN about tattered banners for removal</p> <p>Board proposed a project coordinator to manage as budgeted for in Deliverables Plan for project. Budget under \$900</p>	JM – Source coordinator.
2.7	WR – Business Banter Date 23/05	<p>BUDGET \$1800</p> <p>Approved LP</p> <p>Seconded PM</p>	
2.8	MR – Curious Legends pitched a Halloween event for SBR Contestable funding	Board loved the idea. Will seek feedback from business owners.	MR – Send questions for feedback
2.9	PS – Advised Board of meeting this week with Purple Card project and Samaritans applying for Contestable funding to collaborate with BIA for OP SHOP TRAIL 2022/2023	Board support this concept as will assist Saturday trade to grow again in precinct.	
	<p>NEXT MEETIN 10/05 5.30PM</p> <p>MENS SHED – new location</p>		



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