

MAYFIELD BIA INC.

INC ID NUMBER: 1901583

MEETING MINUTES OF EXTRAORDINARY MEETING

Date	3 February 2020
Location	Mayfield Medical Connection
Time meeting opened	5.00pm
Person keeping minutes	Meg Purser/Clare Wilkinson

ATTENDEES

Name	Abbreviation	Business represented
Warren Pullbrook	WP	Brook Motors
Mark Dowling	MD	MDRE Real Estate
Kath Teagle	KT	Mayfield Medical Connection
Meg Purser	MP (PCC)	Purser Corporate Communication
Clare Wilkinson	CW (PCC)	Purser Corporate Communication

MINUTES:

Item	Details	Actions
Apologies	Ivor Davies Ruth Jacobs	
Purpose	Meeting of 5 February 2020 called at the request of Tanille Elley for the purpose of: <ul style="list-style-type: none">• Board and office bearer roles• Membership of the BIA• Other Association or governance issues<ul style="list-style-type: none">○ Process from here○ BIA Planning session - date to be set	
	Warren Pullbrook has nominated to be Chair Mark Dowling currently hold the Public officer role and nominated to be Secretary Kath Teagle has nominated as an ordinary member of the board	
	It was noted that those who did not attend the meeting had no interest in taking on board roles. A number of other people within the precinct were identified as interested people and invitations to nominate for board positions would be extended immediately.	Board and PCC

NEXT MEETING:

Time Date Location	TBC
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MEETING CLOSE:

Time meeting closed:	5.40pm
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