

HAMILTON BUSINESS ASSOCIATION INC.

INC ID NUMBER: INC1901585

MEETING MINUTES

Date	24/4/2020
Location	Zoom
Time meeting opened	2.11pm
Person keeping minutes	Clare Wilkinson

ATTENDEES

Name	Abbreviation	Business represented
Janice Musumeci	JM	July Jones Studio
Kellie Mann	KM	Lotus Fashion
Margaret Glenn	MG	Rees Pritchard
Sandra Malloy	SM	QS Books
Meg Purser	MP (PCC)	Purser Corporate Communication
Clare Wilkinson	CW (PCC)	Purser Corporate Communication
Apologies		
Christine Martin	CM	Salvation Army
Ashlee Abbott	AA	City of Newcastle

MINUTES:

Item	Details	Actions
Previous minutes accepted	Accepted by all.	
Correspondence	Sherynne Smith resignation due personal reasons. Accepted by board with understanding and support for Sherynne.	PCC: <ul style="list-style-type: none">Advise council on Sherynne Smith resignation departureFormally accept resignation and thank Sherynne for her work to date. Board: <ul style="list-style-type: none">Identify suitable board member/s and encourage Eol
Governance	Bank details – Hamilton Business Association Noted as: 062-808 10340233 ABN Application successful. ABN: 43 576 863 540 This has been sent to Insurance to get it underway ASAP Secretary changed with Sherynne's departure. Sandra is now secretary. Insurance Coverage as of today 24/4/202 at 5pm through Markey Insurance. PVV has paid for the policies and will be reimbursed by Council.	

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Conflict of Interest	None at the current time.	
City of Newcastle	<p>Deliverables plan: Sent to CoN and has been submitted as formal deliverables plan with new collaboration details. Board is satisfied with this as final deliverables plan.</p> <p>Council matters - items for follow-up:</p> <ul style="list-style-type: none"> • James Street Plaza • Toilets in James street plaza closed • Vacant Clock Tower Shops • Street cleanliness – pavers • Lighting project meeting 	PCC to follow-up with Council
General Business	<p>BIA Collaboration – New Usual Covid-19 - Collaborate with all other BIAs \$ and ideas. All members present supportive of the concept and looking forward to detail</p> <p>Major community events EOI for Event Manager has been distributed to six event managers. EOI dues 5 May 2020.</p> <p>Beautification - Street art in Hamilton JM can contact artist to continue project to paint telecom pillars and electricity boxes. while street is quiet. Can get quotes for electrical boxes, in front of Gallipoli club, out the front of pubs – adhering to history within Hamilton. Approved by all board members present. Ashlee Abbott trying to find out what pavers are made of as this may affect paint.</p> <p>Busking Collaborate under New Usual mechanism to identify BIA reps for project discussions</p> <p>Homelessness in Hamilton: With minimal people to 'beg' to numbers have diminished.</p> <p>Covid19 effects in precinct Focus on taking care of 'ourselves' and stay connected. To also be notes for social media.</p> <p>Social media https://www.facebook.com/Hamilton-Business-Association-104760671128142/</p>	<ul style="list-style-type: none"> • PCC to distribute New Usual and other collaborative opportunities for assessment • JM to contact Rebecca to consult on refreshing artwork and buskers dots. • Note to CN – this is a continuation of Hamilton Chamber of Commerce project that was instigates in 2018 • Media story • PCC: Add to New Usual meeting agenda

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NEXT MEETING:

Date:	22 May 2020
Time:	TBC
Location:	Zoom

MEETING CLOSE:

Time meeting closed:	3.09pm
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