

Newcastle City Council

# Policy

## Newcastle City Hall Clock Face Lighting Policy

August 2016

# Newcastle City Hall Clock Face Lighting Policy



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Policy title	Newcastle City Hall Clock Lighting Policy
Policy owner	Cultural Director Liz Burcham
Prepared by	Cultural Facilities
Approved by	Interim Chief Executive Officer
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Relevant legislation/codes	-
Related policies/documents	Newcastle City Hall Conservation Management Plan 2008
Related forms	-
Authorisations	Policy under Chief Executive Officer authorisation & management

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# Part A Preliminary

## 1 Purpose

The purpose of the policy is to clarify the rules about when the colour of the Newcastle City Hall clock face may be changed.

## 2 Scope

The policy applies to all requests to change the colour of the Newcastle City Hall clock face from both internal and external stakeholders.

## 3 Principles

Council commits itself to the following principles:

- 3.1 **Accountability and transparency** – The policy provides a framework for transparency and a system of accountability.
- 3.2 **Respecting the cultural heritage significance of Newcastle City Hall - Newcastle's culture, heritage and place** are strengthened by Council decision making and activities.

## 4 Definitions

- 4.1 **Newcastle City Hall** means the Council owned venue in King Street, Newcastle
- 4.2 **Council** means Newcastle City Council.
- 4.3 **Clock face** means the four Newcastle City Hall clock faces on the Clock Tower at Newcastle City Hall
- 4.4 Unless stated otherwise, a reference to a clause is a reference to a clause of the policy.

# Part B      Lighting the Clock Face

## 5 Approved Use & Restrictions

### 5.1 Approved Use:

Coloured lighting of the Newcastle City Hall clock face is permitted for Civic occasions and the following approved occasions and events:

- Christmas
- New Year's Eve
- Australia Day
- Reconciliation Week
- ANZAC Day

### 5.2 Non Approved Use:

Applications for coloured lighting of the Newcastle City Hall clock face for commercial or tourism events will not be accepted or approved.

### 5.3 Other Applications

Any other use of lighting of the Newcastle City Hall clock face must be approved by the Newcastle City Council Chief Executive Officer.