

# Liquor licence temporary change of boundaries – outdoor land excluding footpaths and roads

## Before you complete this form

### What this form is for

It's for a licensee or the owner of an On-premises, Hotel, Club, Small Bar or Producer/Wholesaler licence who seeks approval for a temporary alfresco dining area to be included in their licence boundaries. This may include outdoor spaces such as privately owned land and public land with the consent of the landholder (not including footpaths and roads).

### What the temporary change of boundaries allows you to do:

It allows you to sell or supply liquor for:

- ▲ Consumption on the premises as per your current liquor licence and newly approved temporary outdoor dining area;
- ▲ During the trading hours of your approved liquor licence, or the approved trading hours on your current development consent, or the lesser of the two.

### Who can submit this form:

- ▲ The existing licensee;
- ▲ Current premises owner; or
- ▲ A legal representative or other representative on behalf of the licensee (a declaration must be completed if lodged on behalf of the licensee or premises owner) – use form 'LLMDEC01 Online liquor licence modification: declaration by licensee' at [liquorandgaming.nsw.gov.au](https://liquorandgaming.nsw.gov.au)

### Note - What you need to know

- ▲ Food and water must be available while the alfresco dining area is operating (existing statutory requirements).
- ▲ Approval of the alfresco dining area will automatically lapse after 18 April 2022 unless revoked earlier by Liquor & Gaming NSW.
- ▲ The approved plan approved must be made immediately available for inspection on the premises by a police officer, council officer or Liquor & Gaming NSW inspector.
- ▲ If your licence already permits minors to be present at the premises (whilst in the company of a responsible adult), this application will also allow minors in the new alfresco area and no further application is required.
- ▲ If your licence already has a Primary Service Authorisations, this will be temporarily extended to included the temporary outdoor dining area and no further application is required (you will still need to comply with the Primary Purpose Test).
- ▲ A seven day NSW Police consultation period may be required.
- ▲ Extended trading hours authorisations do not apply to the temporary outdoor dining area.

### Attachment

- ▲ A plan of the premises showing the proposed temporary outdoor dining area must be attached to this application.

### Cost

- ▲ There is no fee for this application.

## How to lodge this form

✉ [individual.licensing@liquorandgaming.nsw.gov.au](mailto:individual.licensing@liquorandgaming.nsw.gov.au)

[liquorandgaming.nsw.gov.au](https://liquorandgaming.nsw.gov.au)

Please include 'AM0522 – Liquor licence temporary change of boundaries - outdoor land excluding footpaths and roads' in the subject line.

Provide all pages of this application and attachments. There's no need to attach this introduction page.

## Need more information?

🌐 [liquorandgaming.nsw.gov.au](https://liquorandgaming.nsw.gov.au)

✉ [Contact us online](#)

☎ 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your request and may be disclosed to other Government agencies for this purpose. Providing this information is voluntary, but where relevant information is not provided this may lead to your request being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](https://liquorandgaming.nsw.gov.au).

**This page is  
intentionally blank**

# Liquor licence application: temporary change of boundaries

## Part 1 About the liquor licence

Liquor licence number

LIQ 

Licence name

  


## Part 2 Applicant details

Please check  one

- I am the licensee
- ▶ If an individual complete Part 2A only
  - ▶ If an organisation complete Part 2B only
- I am the owner of the premises
- ▶ If an individual complete Part 2A only
  - ▶ If an organisation complete Part 2B only
- A legal representative acting on behalf of the above
- ▶ Complete Part 5C

### 2A If an individual

 Mr  Ms  Mrs  Miss  Other 

Given name

Middle name

Family name

Gender

Email

Contact phone

### 2B If an organisation

Name of organisation

ABN ACN 

Year incorporated

Contact person name

Email

Contact phone

## Part 3 About this application

### Further information required

Does your licence have any of the following approved authorisations:

Primary Service Authorisation  Yes  NoMinors Area Authorisation  Yes  NoDrink-on-premises Authorisation  Yes  NoA Non Restricted Area Authorisation  Yes  No

Please confirm you are aware that any existing authorisation for a primary service, drink on premises, minors area or non-restricted area authorisation will automatically apply to the new outdoor area but only on a temporary basis.

Yes No 

continue overleaf

The following conditions will be imposed on all liquor licences for the duration of the temporary change of boundaries. Additional conditions may be imposed on a case by case basis.

Outdoor dining is allowed on a temporary basis, subject to the following restrictions:

- i. Food must be available to patrons within the outdoor dining area at all times that the area is operating.
- ii. A copy of the approved plan of the licensed boundary must be made immediately available for inspection by a police officer, council officer or Liquor & Gaming NSW inspector upon request.
- iii. The licensee must not increase the patron capacity which applied to the licensed premises before this approval was granted.
- iv. Despite any other trading hours on the licence, trading hours in the alfresco dining area may not exceed 10pm Sunday to Thursday or 12am Friday and Saturday.
- v. This temporary change to boundary will automatically lapse on 18 April 2022 and may be revoked earlier by Liquor & Gaming NSW.
- vi. The licensee may sell alcohol from the indoor area of the premises to patrons using the temporary outdoor dining area provided that the Licensee ensures drinks are only consumed within the licensed areas.
- vii. Hotels and clubs with gaming machines will also have the following restriction:  
Gaming machines are not permitted in the temporary outdoor area.

Provide your consent to these conditions appearing on your licence:

Yes

No

## Part 4 Applicant declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that landholders consent has been obtained for the use of the temporary outdoor dining space.
- ▲ I declare that the contents of this application including the attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete the application.
- ▲ I undertake to notify as soon as practical Liquor & Gaming NSW (L&GNSW) of any change to the information in this application, if the information changes before the application is determined.
- ▲ I declare that I am not suspended or disqualified from holding a liquor licence.
- ▲ I acknowledge that under section 36 of the *Gaming & Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information will result in delay or refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor & Gaming Authority Board to enable processing of the application.
- ▲ I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- ▲ I acknowledge that general information about this application will be published on an electronic noticeboard and information about the application, if granted, on a public register.

If the applicant is an individual

- ▶ Complete Part 5A only.

If the applicant is an organisation

- ▶ Complete Part 5B only.

If the applicant is lodged by a representative

- ▶ Complete Part 5C only.

continue overleaf

**5A Applicant (if an individual)**

Name

Signature

Date

**5B Applicant (if an organisation)**

Two signatures are required under section 127 of the *Corporations Act 2001*.

1. Name of officeholder

Title e.g. director

Signature

Date

2. Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

**5C If the application is lodged by a legal or other representative**

Mr  Ms  Mrs  Miss  Other

Representative's name

Representative's business name

Email

Contact phone daytime

Licensee declaration form 'LLMDEC01 Online liquor licence modification: declaration by licensee' completed and attached?

Yes

No