

**CONFIRMED MEETING MINUTES**

Date	10/05/2022
Location	ZOOM
Time meeting opened	5.35
Person keeping minutes	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Wayne Rogers	WR	Iona on Robert
Pauline Sellers	PS	Samaritans
Linda Pinkerton	LP	Spellbound Botanics
Phil Murnain	PM	Bluegum Hills Mens Shed
Janice Musumeci	JM	JM Consultancy
Thomas Michel	TM	City of Newcastle

APOLOGIES

R Drivas	RD	Wallsend Village
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Guests: Mitchell Reece (Curious Legenda) Jared Burton (Herb Urban) Bianca Bartlett (Purple Card Project), Victoria Gill (VEM Services)

MINUTES:

Item	Details	Actions
Governance	Previous Minutes – Approved WR/PM Matters Arising – No reply from Wallsend Dental communication. Conflicts of Interest - Nil Correspondence- RAMS requested social media exposure. Budget \$85,738.49 at bank (Received top up funds from CN \$93766.50)	JM asked for hi res images and bio.
Subcommittee Reports	Events – WR Mothers Day postponed due to MC covid. Now 21/05. Flags – Quotes to come x 40 flags needed Beautification – Planter box & garden maintenance proposal \$13,470 VOTE Social Media – Suggested more dollars to be spent for paid posts to gain followers cost.	VOTE APPROVED PS/PM
City of Newcastle	SBR Contestable Funding information session record attendance. PM attended from Board Deliverables Plan with CN for approval	



	<p>Bins to be replaced in Nelson St but no response regarding timeline. Audit to be conducted.</p>	
<p>General Business</p>	<ul style="list-style-type: none"> • Website Refresh – WR • Lighting Up Wallsend – PM possible to do for 2024 celebrations for Wallsend 200. PM proposed light up building at night for the 2024 project. Heritage building targeted. Cardiff company Equip Multimedia have been approached. Can be done need 9 months to plan. One night/ weekend or longer. Start cost single building one night \$1600 approx. Complex projections up to \$6k per night per building. Referred Board to website to review. Event organiser to be sourced. Canvas Events to be approached and discuss possible SBR Contestable Funding to assist with budget. • Winter Fair Survey – VG reported general dissatisfaction with Fair from businesses as external suppliers brought into street and minimal foot traffic to existing businesses. Wallsend Village participants did not feel it was an advantage to their business. 55 businesses participated in survey. Letter to go to Council with outcome. • Banners – BB has submitted application 29/04 to CN for new installation. Banner cost \$17k Installation \$5500 • Mitchell Reece – Curious Legends HALLOWEEN SBR Contestable Funding proposal. Positive feedback from Board and letter of support done. • Herb Urban – SBR Contestable Funding project application discussed with Bord for greenery in Wallsend. Board concerned about practicality of maintaining greenery moving forward. 	<p>Cowantech engaged JM provide PM with Canvas Events details to set up appointment to discuss.</p> <p>VEM Services engaged to conduct survey on foot covering Council, Tyrell & Nelson Streets also Wallsend Village.</p> <p>Survey also sent to database (102 on database) twice with only 12 responses.</p>

NEXT MEETING: 21/06/2022 MEETING CLOSE: 7.05pm