

**MEETING MINUTES**

Date	Tuesday 20 April 2021
Location	Wallsend Library
Time meeting opened	6:29 PM
Person keeping minutes	Georgia Hughes

ATTENDEES

Name	Abbreviation	Business represented
Wayne Rogers	WR	Iona on Robert
Phillip Murnain	PM	Blue Gum Hills Men's Shed
Linda Pinkerton	LP	Spell Bound Botanicas
James Hingston	JH	Iona on Roberts
Rhonda Drivas	RD	Wallsend Village
Guests		
Georgia Hughes	GH	Purser Corporate Communication
Thomas Michel	TM	City of Newcastle

MINUTES:

Item	Details	Actions
City of Newcastle	nil	
Governance		
Conflict of interest	nil	
Previous minutes	Minutes from 23/03/2021 Accepted by all Approved PM Seconded JH	
Matters arising	Resignation letter from Mary Metcalfe from her role as secretary/treasurer Recognised and accepted by the board.	
Correspondence	Discussion around treasury/secretary role Linda Pinkerton nominated as the Treasurer/Secretary Recognised and accepted by board.	
Budget/Finance	WR: To be reimbursed \$138.53 for booking fee for Library for WTBA SBR Info Session \$6 for Officeworks Approved by board	



Live Spots	Chat about Live Spots and potential location ideas.	
Social Media	JH: Update on Facebook page	PCC: Look into email access
General Business	<p>WR: 2 quotes for planter boxes</p> <p>Joan Sted</p> <p>\$5300 annually</p> <p>Mary Metcalfe: \$12,160</p> <p>Discussion around quotes for planters</p> <p>Winter Festival</p> <p>WR: Small festival over two weekends and one week, include markets and showcase Wallsend businesses.</p> <p>PM: Traffic control, closure of street requirements and cost.</p> <p>Look at other events that are on to figure out a date for Winter Festival.</p> <p>Board discussion about potential ideas for the Winter Festival.</p> <p>Discussion on Celebrity Cricketers Function/Event</p> <p>New Logo: Run competition on Facebook for new logo. \$500 Wallsend Precinct</p> <p>Approved by board.</p> <p>Chat about WTBA applying for SBR for footpath artwork in Wallsend.</p>	<p>Board: finding out dates for Winter Festival</p> <p>Board: Start looking into quotes for the Winter Fair.</p>
Review: how did we go?	Very successful. Informative.	

NEXT MEETING:

Date:	4 May 2021
Time:	5:30 PM
Location:	Iona on Robert

MEETING CLOSE:

Time meeting closed:	7:30 PM
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