

**MINUTES**

7/06/2023

5.30 – 7.30pm @ Newcastle Library  
Laman Street, Newcastle

Chairperson: Asha McNeill

Minute Taker: Louise Riley

Meeting opened at 5.40pm

	Notes	Actions
<b>Acknowledgement of Country</b>	Asha McNeill	
<b>Introductions and apologies</b>	Present: Asha McNeill, Cr Pull, Claire Foody-Smith, Rochelle, Dean Salem, Bailey Myers, Jen Lowe, Ellie Wright, Louise Riley (Youth Engagement Facilitator), Nick Grinpukel (Committee Facilitator), Alex Saxby-Milles (Community Guest),  Apologies: Cr Richardson, Cr McCabe	<b>Welcome to Jen and Ellie</b>
<b>2022/2023 budget</b>	New financial year budget still to be confirmed – see next month.	
<b>Approved Minutes of Previous meeting</b>	Moved: Dean  Seconded: Bailey	

<p><b>Newcastle Youth Council Advisory Committee Election</b></p>		<p>Nominations:</p> <ul style="list-style-type: none"> <li>- Chair: Rochelle Manning</li> <li>- Vice Chair: Dean Selem</li> <li>- Social Media Officer: Claire Smith</li> <li>- SDG Facilitator: Asha McNeill, Bailey Myers</li> <li>- High School Correspondent: Bailey Myers</li> <li>- Finance Officer: Bailey Myers</li> </ul> <p>All nominees presented to committee outlining their background, interests and what they will bring to the roles.</p> <p>All roles filled without contestation. Committee endorsed all nominations.</p>	<p><b>Rochelle to chair Youth Council from 2 August 2023.</b></p>
<p><b>Youth Mock Council Planning</b></p>		<p>Overview of Youth Mock Council (YMC) for new members.</p> <p>Updates:</p> <ul style="list-style-type: none"> <li>- Cr McKenzie is available to deliver 'how to write a Notice of Motion (NOM)' workshop on 27 July</li> <li>- Cr McCabe is available to deliver 'How to run an effective meeting with a Local Representative' workshop on 27 July</li> <li>- Cr Pull confirmed for opening on 27 July</li> <li>- Run sheet – mostly finalised, waiting for final confirmation from some Crs</li> <li>- Keynote speaker confirmed: Sarah Williams, What Were You Wearing.</li> <li>- Dean available to MC Thursday</li> <li>- Bailey will say Acknowledgement of Country &amp; can attend both days</li> <li>- Rochelle &amp; Asha waiting for confirmation of leave for attendance</li> <li>- Alex to lead councillor Q&amp;A session</li> </ul>	<p><b>Dean, Bailey &amp; Nick to draft MC notes for sessions</b></p> <p><b>Asha to send confirmation email to Sarah Williams</b></p> <p><b>Alex &amp; Nick to draft Q&amp;A questions</b></p> <p><b>Louise &amp; Nick to organise photo opportunity with MECA</b></p> <p><b>Nick – finalise run sheet</b></p>

		<p><u>Day 1</u></p> <p>Icebreakers – give examples when setting up the session – cards on tables that can prime students before the actual icebreaker sessions</p> <ul style="list-style-type: none"><li>- Spectrum with planned questions</li><li>- Making connections – prompts to stop generic responses and make it more interesting; or bucket list items;</li><li>- Inspiration speed round</li><li>- Worth being prepared; expect participants will be less vocal</li><li>- Getting to know you bingo</li></ul> <p>Group agreements – how to make it easier for students to contribute – prompts and concrete questions to start with</p> <p><u>Day 2</u></p> <p>Speaking in Colour workshop – how to write an authentic Acknowledgement of Country</p> <p>New time for Keynote speaker – 10.30 – 11am.</p> <p>MC for day - Bailey; Alex can step in if required. Others to confirm.</p> <p>Q&amp;A – may need extra time for the large panel on Councillor workshop. Cr Pull recommends keeping at 30 mins, could go through to 45 minutes.</p> <p>Can cut David’s History of the Chambers session if running behind time</p> <p>Media forms – ATTN – reach out to MEECA ASAP</p> <p>Photo release forms – share with schools to bring along on the day.</p> <p>Final session – probably won’t need 20 minutes each presentation.</p>	
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<b>General Business</b>		<p>Invitation to join the Reclaim the Night organising committee – event to end domestic violence run by local women’s organisations 28 October, 5.30pm at Gregson Park – if anyone wants to get in touch reach out to Asha, monthly zoom meeting commitment</p> <p>Hunter Homeless Connect day 9 Aug – unlikely to have Youth Council involvement.</p>	<b>Add new members to group chat</b>

**Meeting closed at 7.36**

***Next Meeting***  
5/07/2023  
5.30 – 7.30 pm  
Digital Library