



Hamilton Business Association Inc.

ABN: 43 576 863 540 | INC ID NUMBER: INC1901585

BOARD MEMBERS

Name	Abbreviation	Business represented
Reece Hignell	RH	Cakeboi
Amanda Hinds	AH	Origin Architecture
Kate Ellis	KE	Sportspower
Chelsea Willis	CW	YPT
Dan Taylor	DT	CommBank
Josh Distefano	JD	Vera Wines
Alissa McCulloch	AM	Community Member

CN REPRESENTATIVES

Georgia Lazzari	GL	CN
Trish Hilkmann	TH	CN

GUESTS

MEETING OPEN: 4.59pm

MEETING CLOSE: 5.36pm

MEETING MINUTES

Date	20/06/24
Location	Blind Monk – Private Room
Minute Taker	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Amanda Hinds	AH	Origin Architecture
Reece Hignell	RH	Cakeboi
Dan Taylor	DT	CBA
Josh Distefano	JD	Vera Wines
Alissa McCulloch	AM	Community Member

APOLOGIES

Cr C McCabe	CM	CN
Cr Carol Duncan	CD	CN
Cr J Barrie	JB	CN
G Lazzari	GL	CN
T Hilkmann	TH	CN
Kate Ellis	KE	Sportspower
Chelsea Willis	CW	YPT

MINUTES

Item No	Agenda Item	Details	Actions																												
1. Welcome and Administration																															
1.1.	Confirmation of Previous Minutes	Approved: DT Seconded: RH	Nil																												
1.2.	Conflicts of Interest	Nil																													
1.3.	Budget at Bank:	At bank 20/06 \$6,614.00 June - \$13,818.67 paid to PWP Events (Hawker Markets) + \$935 IER (Survey Markets) To pay - \$6,600.00 to PWP for Sept Hawker Markets	Nil																												
1.4.	City of Newcastle Matters	<p>SBR Contestable Funding Round now open</p> <p>RH advised Board that this FY SBR Contestable funds have decreased slightly for Hamilton to \$40k</p> <p>RH met with GL from CN today to discuss SBR levy funds.</p> <p>CN have presented 24/25 FY budget for SBR</p> <table border="1" data-bbox="576 1240 1195 1397"> <thead> <tr> <th colspan="7">Special Business Rate (SBR) Precincts Income & Expenditure (Proposed 2024-2025 Budget)</th> </tr> <tr> <th>Component</th> <th>Project</th> <th>Income</th> <th>BIA Admin</th> <th>Payment to BIAs</th> <th>Contestable SBR Funding</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Hamilton</td> <td>601276</td> <td>160,952</td> <td>19,584</td> <td>100,000</td> <td>41,368</td> <td>-</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>160,952</td> <td>19,584</td> <td>100,000</td> <td>41,368</td> <td>-</td> </tr> </tbody> </table>	Special Business Rate (SBR) Precincts Income & Expenditure (Proposed 2024-2025 Budget)							Component	Project	Income	BIA Admin	Payment to BIAs	Contestable SBR Funding	Total	Hamilton	601276	160,952	19,584	100,000	41,368	-	TOTAL		160,952	19,584	100,000	41,368	-	
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1.5.	Correspondence	<p>Cr Barrie/Lyn Duffy Multi Agency Meeting CN premises June 27 – attendance required</p> <p>RH – Fringe Feast update to Board from SBR Contestable Funding</p> <p>Chair NCBA invitation to Nighttime economy</p> <p>Information session – RH attending with Rebecca Fitzgibbons from Fringe</p>																													
2. Outstanding Actions																															
2.1		Nil																													
3. Items for Discussion and Decision																															
3.1	Subcommittee Report: Beautification	2 x prepaid green beams to be installed Good Folk and Manisha Fitness by Herb Urban																													

3.2	Subcommittee Report: Social Media	RH/CW o follow up Pepperit for formal process for businesses to submit content.	
3.3	Subcommittee Report: Events	<p>RH proposed to prepay \$6,600.00 PWP for August Hawker Markets</p> <p>IER Survey results of Hawker Markets in May sent to Board for review around 2500 people attended over all event.</p> <p>RH</p> <p>Vote to prepay:</p> <p>RH, DT, JD, AM, AH approved</p> <p>CW voted in favour to prepay PWP via email 20/06</p> <p>FRINGE: RH met with FRINGE organisers to discuss how to introduce food events into FRINGE. Discussed with Board for feedback.</p> <p>Also has discussed possible closure of Beaumont St for a bigger event in the future.</p>	
4. General Business			
4.1	Event Coordinator	<p>VOTE - Continue with PWP or go out to EOI</p> <p>As discussed at Budget Planning Meeting in March the Board agreed to continue with PWP and not go to EOI.</p> <p>RH, AH, AM, JD</p> <p>CW voted in favour to continue with PWP via email 20/06</p>	
4.2	Board Member Recruitment	ALL to network	



4.3	Elect new Treasurer & Secretary	RH Nominated Dan Taylor of CBA Treasurer AH approved JD Seconded RH nominated Alissa McCulloch as Secretary AH approved DT seconded	
4.4	Meeting Dates	July 25 Aug 22 Sep 26 Oct 31 and AGM NOV 14	

NEXT MEETING: July 25